

**Town of Milliken  
Colorado**

**2015 ANNUAL BUDGET**

**Adopted by:  
Town of Milliken  
Board of Trustees**

Milt Tokunaga, Mayor  
Linda Measner, Mayor Pro Tem  
Linda Beck  
LeRon Ehrlich  
Jordan Jemiola  
Ken Kidd  
Lois Ann Onorato

**December 10, 2014**

I, Patrick Murphy, Director of Finance and Accounting, do hereby certify that this is a true and accurate copy of the 2015 Annual Budget adopted by the Town of Milliken on December 10, 2014.

  
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12/10/14  
Date

**Town of Milliken**  
**2015 Budget Message**

TO: MAYOR AND MEMBERS OF TOWN BOARD

We hereby submit, for your review and consideration, the proposed Operating and Capital Budget for all funds for the fiscal year beginning January 1, 2015.

The Budget represents one of the most important documents presented to the Town Board. It is designed to reflect the goals and objectives of the Board and establishes an action, operational and financial plan for the achievement of those goals and the delivery of Town's essential services. This Budget has been prepared to provide a comprehensive overview of all Town funds and services, and to give residents a better understanding of the Town's operating programs. In today's economic climate, every business and governmental organization functions with a unique set of challenges and circumstances based on its past decisions, current financial conditions, and the expectations established by their customers and constituents. We believe this budget proposal reflects the same well-planned, fiscally responsible approach to meeting these challenges that has served the Town well for many years.

Although we are considered to be well into an economic recovery from the Great Recession, it continues to be slow-going and fragile, with the exception of the oil and gas industry, which remains an important part of the Northern Colorado and Milliken economy. However, there is still a need to remain cautious and prudent as we strive to maintain and improve service performance, while investing in the growth and development of the Town in order to diversify its revenues and property tax base. Accordingly, the 2015 Budget continues the tradition of emphasizing a professional and conservative fiscal approach to serving the citizens of Milliken, while being mindful of its needs for the future.

The Town residents deserve and insist on quality municipal services provided in a productive, friendly, and efficient manner at the lowest possible costs. Our citizens also need to feel confident that the Town is effectively planning for the future to ensure the highest quality of life possible for the community. To meet this challenge, your Town Staff and Department Directors have approached the budget process with thoughtfulness, professionalism, and a sincere desire to meet the current and future needs of the Town.

Milliken, like many other municipalities in Colorado, is committed to providing excellent service, maintaining the integrity of our infrastructure and property values, and responsively attending to road repairs, public safety needs and expectations for the provision of quality community amenities. We are also committed to maintaining a healthy financial position so that we can be prepared for unexpected contingencies and maintain superior credit ratings for our bonds. We continue to emphasize cost control, cost avoidance, protection of infrastructure investments, increasing productivity through continuous process improvements, growing our tax base through development, and diversifying our revenues to protect our financial condition. At the same time we are paying attention to our human capital, our staff, and investing in them because the quality and stability of staff dictates the quality and effectiveness of the service we provide.

In order to provide you, and other readers, a meaningful context to guide your review of the 2015 Budget, we offer the following background and highlights:

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**GOALS FOR 2015 BUDGET**

The proposed Budget is designed to achieve the following objectives:

- Support the Pursuit of Board Goals and Objectives.
- Improve Service Levels and Provide the Staffing Required to Achieve Them.
- Estimate 2015 Revenues in Accordance with Current Economic Trends.
- Maintain Adequate Fund Balances to Protect the Town's Finances and Commitments.
- Invest in the Community to Improve the Quality of Life for Milliken Citizens.
- Invest in Community Infrastructure and Amenities to Help Diversify Future Revenues Sources.
- Prepare a Transparent Budget in a Format that Can Be Adequately Understood and Discussed.

**BUDGET PROCESS AND BASIS**

**The Town Budget**

The Town provides a wide variety of services to nearly 6,000 residents. Municipal services are financed through a variety of taxes, fees, charges for service, and intergovernmental assistance. In order to plan for the delivery of effective services and efficiently manage the revenues which support those services, the Town adopts a budget, or financial plan. Direction for the budget comes from many distinct sources. State law provides the basic legal requirements and timelines for the process. Board Goals and public input provide the policy direction to respond to the needs of the community, and Town Staff brings its professionalism and expertise in assessing the Town's needs in accordance with these directives. The fiscal year of the Town is the calendar year. The Town is required by statute to adopt and appropriate a budget on an annual basis. The Town uses the modified accrual accounting method for all funds except proprietary funds, which use the accrual method used by private business.

**Budget Process**

The intent of the annual budget process is to provide an opportunity to reflect on the level and effectiveness of providing for the present and future needs of the Town and then generate a sound financial and operational plan to serve the residents of the community. As a statutory Town, the Town of Milliken follows the State established time limits pertaining to the adoption of the budget.

During the development of the budget, various department managers are called upon to provide their experience and expertise in planning for, and meeting, the operational needs of the Town. In addition, the Town Board provides guidance during preparation through goal-setting meetings it convenes focusing on its objectives for the current year and beyond. Revenue projections for the coming year are compiled to estimate the resources available to provide for the Town. As the majority of Town revenues currently come from property taxes, the statutory limits on this revenue source are an important component of resource allocations. The Town Staff then works to integrate the needs of required operational service levels, the immediate goals adopted by the Board, and the future investments required to fulfill the long-term visions adopted by the Board. The Town Administrator's budget recommendation is submitted to Town Board before October 15<sup>th</sup>. The recommended budget is made available for public inspection at this time. At least two public hearings are held during the months of October and November before the final adoption of the budget. The budget for the ensuing budget term and the annual appropriation ordinance is adopted no later than December 14<sup>th</sup>.

**Town of Milliken**  
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**MILLIKEN FACTS**

- Milliken was founded in 1910 and is part of Weld County, Colorado.
- Milliken is a statutory town that has a Board/Administrator form of government.
- The Town Board consists of six (6) Trustees who are elected for 4-year terms, and a Mayor who is elected for a 4-year term.
- On November 4, 2001, voters within the Town approved the collection, retention and expenditure of the full revenues generated by the Town commencing January 1, 2001, and subsequent years, notwithstanding the provisions of the TABOR Amendment, which otherwise limits the growth in Town revenue.
- In 2004, voters approved a .5% sales and use tax to fund the construction of a traffic signal at Hwy 257 and Hwy 60. In 2006, voters approved a mill levy increase to fund a new Police Station/Meeting House.
- Residential property is assessed at 7.96% of appraised value.
- Commercial property is assessed at 29% of appraised value.
- The Town/State has a combined sales tax rate of 5.4%.
- Milliken's sales tax rate is 2.5% (one of the lowest in the region), and the lowest in Weld County.

**DEMOGRAPHICS**

Population (2010 Census)	5,927
Median age	31.8
Average household size	3.06
Median household income	\$68,228
Median home value	\$171,400
Owner occupied homes	77.7%

**TOWN ORGANIZATIONAL STRUCTURE**

Town operations are organized into six departments:

- Community and Economic Development
- Public Works
- Parks and Outdoors
- Police
- Finance
- Administration

Each department has its own Mission Statement and primary functions, while operating as part of a team to provide the best possible service and support to the Town and its citizens.

## Town of Milliken 2015 Budget Message

### Community and Economic Development

**Mission Statement:** *“To promote economic development, quality growth, and a sense of place for the Town of Milliken.”*

- Functions:**
- Promote Economic Development
  - Promote Infrastructure Development
  - Provide Information and Data Resources
  - Review and Process Land Use Applications
  - Facilitate and Coordinate Long Range Planning
  - Building Services Oversight and Permit Processing.

### Public Works

**Mission Statement:** *“To support and enhance a high quality of life for the Town’s residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective infrastructure and services to promote public health, personal safety, transportation, economic growth and civic vitality.”*

- Functions:**
- Provide High Quality, Safe Drinking Water
  - Maintain Water Treatment Plant and Infrastructure
  - Provide a Well-maintained Wastewater Treatment Plant
  - Maintain Wastewater Infrastructure
  - Maintain 69.58 Lane Miles of Roadway Infrastructure
  - Maintain Equipment, Street Signs, Traffic Lines, Sidewalks, and Gutters
  - Snow Removal
  - Street Cleaning

### Parks & Outdoors

**Mission Statement:** *“To acquire, develop, operate, and maintain our parks and outdoor environment which enriches the quality of life for residents and visitors alike, and preserves it for future generations.”*

- Functions:**
- Maintain Approximately 30 Acres of Parks and Park Facilities
  - Maintain Approximately 62 Acres of Open Space and Lakes
  - Maintain and Improve the 28 Acres of Right-of-Ways and Alleys
  - Weed Control
  - Manage a Tree Maintenance Program
  - Maintain Irrigation Infrastructure

### Police

**Mission Statement:** *“Enhance the quality of life within the Town by working closely with citizens in the development and delivery of professional police services.”*

- Functions:**
- Protection of Life and the Prevention of Crime and Disorder.
  - Through Emphasis on Community Policing, Build Partnerships and Seek Proactive Approaches and Innovative Solutions to Address Crime and Other Safety Issues.
  - Work with Other Local Agencies to Evaluate and Regularly Update the Public Safety Response to Large-Scale Emergencies Through Advance Disaster Planning and Incident Command Procedures.
  - Find Innovative Ways to Involve the Police Department in the Community.

## **Town of Milliken** **2015 Budget Message**

### **Finance**

**Mission Statement:** *“Protect the public interest through proper custody and accounting of public funds, help facilitate the achievement of the Town’s goals and objectives through sound financial management, timely financial reporting and to serve the public, Town Board and staff efficiently and pleasantly as valued customers.”*

- Functions:**
- Maintain Accurate Financial Records
  - Utility Billing and Payment Processing
  - Safeguarding of Assets
  - Grant Management
  - Monitor Investments and Debt
  - Collect and Record Receipts for Taxes, Licenses, Fees, etc.
  - Budget Preparation and Adherence to Budgetary Restrictions
  - Purchasing of Goods and Services
  - Payroll

### **Administration**

**Mission Statement:** *“Provide prompt and courteous service to citizens, elected officials, and staff in the form of information, ordinances, resolutions, minutes, and record keeping protecting the Town’s interest through communication and public education.”*

- Functions:**
- Compile and Maintain the Records and Action of the Town Board and Planning Commission
  - Directs the Management and Maintenance of all Town Records
  - Administration of Municipal Elections
  - Notary Services
  - Liquor Licensing
  - Courts Management
  - Human Resources
  - Risk Management
  - Codify and Distribute Milliken Municipal Code and Supplements
  - Issue Business Licenses, Dog licenses, Special Events Permits

Although each department has its own functions, the culture in the Town workforce today reflects a team effort to recognize our joint responsibility to provide service and support to our constituents, while creatively approaching the need to generate new revenue and reduce costs where it is reasonable and responsible to do so. At the same time, it is critically important to recognize that the residents of Milliken have high expectations as to the services they demand and expect the Town to deliver. These standards not only relate to their immediate need for emergency response but to their needs to protect their property values through responsible planning, smart growth, and maintenance programs that make Milliken a unique community, and to provide fiscally conservative and responsible leadership. Based on conditions found throughout Weld County and around the State of Colorado, the Town finds itself in a solid financial position today because of proactive leadership by elected officials and staff in support of past and present initiatives funded by the budget process.

**Town of Milliken**  
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**TOWN FINANCIAL STRUCTURE**

The Town, as do all governmental entities, accounts for its activities through the use of Funds, which are divided into two groups: Governmental Funds and Proprietary Funds. Governmental Funds are used to account for all, or most, of the Town's general activities, including the collection and disbursement of earmarked funds (Special Revenue Funds) and the Capital Projects Funds. The Town's Governmental Funds are the: General Fund, Grants Fund, Oil & Gas – 5.5% Exempt Fund, Street Fund, Capital Improvement Fund, Conservation Trust Fund, Impact Fees Fund, Debt Service Fund, KMB Fund, and Milliken Housing Authority Fund. Below are some of the highlights of the activities and proposals included in each fund in this proposed Budget for 2015. Proprietary Funds are used to account for activities for which a fee is charged, which provides the primary source of revenue for the fund. The funds operate much like a private business and record financial transactions on the accrual basis. The Town's Proprietary Funds are: Water Fund, Sewer Fund, and Trash Collection Fund.

**GOVERNMENTAL FUNDS**

**General Fund**

The primary fund for the Town is the General Fund. The General Fund revenues, including transfers, are estimated to increase from \$4,247,142 in the 2014 Year-End Estimates to \$4,329,230 in 2015. General Fund expenditures are projected to increase \$26,145 from \$3,850,872 in the 2014 Year-End Estimates to \$3,877,017 in 2015, creating an Operating Surplus in 2015 of \$452,213 for Capital Improvement Investments.

***Revenues***

**Property Tax.** The Town's Total Taxable Assessed Valuation increased 10.9% (\$7.34 million) in 2014, virtually all of which is attributable to oil and gas properties, and all of that increase is attributable to two new wells with a total assessed valuation of over \$8 million. This increased the relative contribution of oil and gas properties from 49% to over 54% of Property Tax revenues for the Town. The constitutional limit of 5.5% in the growth of these revenues prevents the Town from realizing all of the potential income from this increase in assessed valuation. Accordingly, the Town has again applied for an exclusion from the 5.5% revenue limitation for new oil and gas property, which will allow for additional property tax revenues of \$93,868 to be used for street improvements. Thus, the Mill Levy for General Operating Expenses will not change for 2015 and will stay at 28.623. This will increase General Fund property tax revenues about \$260,000 over 2014. Based on the preliminary assessed valuations, however, the levy required for debt service will be reduced from 2.830 to 2.421, reducing our total Mill Levy to 31.044, from last year's 31.453. The increase in assessed valuation and the reduced debt service requirement combined to make this possible.

**Sales and Use Taxes.** The Town currently imposes a 2.5% Sales Tax on all applicable sales, which is collected by the State and remitted to the Town on a monthly basis. The base Sales Tax is 2%. The additional .5% was added to pay for the bond issued to construct the traffic light at the intersection of Highways 60 and 257. This bond matures in 2023. At 2.5%, Milliken has one of the lowest sales tax rates in Weld County, with 15 of the 27 municipalities in the county having rates from 3 to 4%, two at 2.5%, and 10 with a rate of 2%. In 2014, each 1% of Sales (and Use) Taxes will generate approximately \$323,000. Based on current trends, we are projecting a 5.5% increase in

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**General Fund Revenues, Sales and Use Tax, continued**

Sales and Use Tax revenue, which is being supported by healthy increases in Building and Vehicle Use taxes from the growth in construction activity and vehicle purchases.

**Licenses and Permits.** The Town issues several types of Licenses and Permits that yield about 6.7% of total General Fund Revenues. Licenses and Permit Fees are, generally speaking, fees for service and are intended to reflect the cost of administering specific activities and enforcing regulations related to those activities. Examples are Business Licenses, Soliciting Licenses, Pet Licenses, etc. The most significant of these permit fees, with respect to both revenues generated and enforcement/regulatory costs, are Building Permit Fees. These fees are directly related to building activity and have dramatically increased over the past year and are expected to increase again in 2015. For example, the Town issued just 12 building permits for new homes in 2012, which increased to 37 in 2013. We have already issued nearly 70 new construction permits in 2014 and are projecting at least 80 for 2015.

**Charges for Services.** Accounting for less than 2% of Total General Fund revenues, the primary sources of these funds are Oil and Gas Safety Inspection Fees and Vehicle Registration Fees. The remaining items include Development Fees, Abatement Charges, Facility and Park Rental Fees.

**Fines and Forfeitures.** Court Fines are the primary source of this revenue and represent less than 1% of all General Fund Revenues.

**Intergovernmental.** The major sources in this category are State Grants and the reimbursement from the school district for our School Resource Officer.

**Contributions.** The Town receives contributions for Beef and Bean Day and other events, in addition to an occasional general contribution.

**Flood Grants and Reimbursements.** This category was created in 2013 to separately record proceeds from our insurance company for flood-related claims and the Public Assistance Grants received through FEMA. It is expected that this category will expire in 2015. Any future flood-related grants, and related expenditures will be recorded through the Grants Fund.

**Transfers In.** The General Fund receives reimbursements from the Street Fund and the Enterprise Funds (Water, Sewer, and Trash) to cover the costs of direct labor and administration related to these activities and funded out of General Fund resources. The amount of these reimbursements are calculated each year based on the payroll costs of employees performing services for these funds and any other indirect costs appropriately allocated to these activities not otherwise paid directly out of these funds.

***Expenditures***

**Administration.** Headed by the Town Administrator, this department is charged with the oversight, management, administration, and execution of Board policy, State statutes, and Citizen Customer Service. This department includes the office and responsibilities of the Town Clerk, Human Resources, Risk Management, Code Enforcement, Finance, Accounting, Utility Billing, Communications, Information Technology, and Project Management. There are currently 8

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**General Fund Expenditures, Administration, continued**

employees included in this department, including the Community Engagement Specialist, grant funded through 2015. The Proposed Budget adds one additional employee to fulfill the Code Enforcement/Compliance function, which was a contracted service in 2014.

**Municipal Court.** The Town is statutorily required to operate and maintain a Municipal Court for the adjudication of local offenses and ordinance violations. In 2010, Milliken made the visionary decision to expand the role of the Municipal Court with the Community Court concept and received grant support to implement a new approach to community justice, which has distinguished the Town on a national basis. While the Court adjudicates traditional cases, it has also successfully encouraged defendants to participate in a more holistic restorative approach to justice that has proven to be one of the Town's more effective initiatives in community outreach and participation with members of the community who are not traditionally well-represented or served. The community services provided by Community Court staff make a significant contribution to creating a spirit of inclusiveness and support for Milliken's citizens. There are currently 1.5 salaried employees in this department. The judge and attorney are paid on a contractual basis.

**Community Development.** Planning, Land Use and Development oversight and administration, Building Permit issuance and administration, Building Code Enforcement, and Economic Development represent the majority of responsibilities and activities in this department. This past year has also seen a significant increase in grant funding, which has been developed through this department. There are currently 2 salaried employees in this department, which also oversees the Building Official, who is under contract.

**Public Safety.** With an emphasis on Community Policing, our Police Department is responsible for the protection of our citizens, their property, and the general order of the Town. Our department also takes the lead in Emergency Management. This department is now fully staffed with 10 employees.

**Public Works and Facilities Maintenance.** The Public Works Department has responsibility for providing quality water and sewer services to our citizens, and maintaining and improving our roads for the health, safety and well-being of our citizens and visitors. In addition, this department maintains Town buildings and facilities (other than Parks). This department currently has 6.5 full-time equivalent (FTE) employees, many of whom are partially funded with transfers (reimbursements) from the Streets Fund and the Water and Sewer Funds. The current budget proposes the completion of the acquisition of a skid steer initiated in 2014, some additional physical improvements in Town Hall, the addition of a full-time person to be primarily responsible for the care and maintenance of Town Facilities, and half the cost of a part-time Administrative Assistant shared with the Parks Department. The addition of these two individuals should significantly improve the care and condition of all Town facilities, in addition to better utilizing Public Works Staff in their respective areas of expertise.

**Parks.** Quality of life and the environment lead the priorities of the Parks Department, responsible for the care and maintenance of our parks, Open Space and right-of-ways in the Town. This department currently has 4 employees. The current budget proposes the addition of the other half of the part-time position proposed in Public Works, in addition to the acquisition of two new mowers, which will significantly improve the efficiency of Parks staff and improve the overall look of the Town's Parks.

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**General Fund Expenditures, continued**

**Festivals and Programs.** This “department” houses the expenses for Beef ‘N Bean Day, the Festival of Lights, Halloween, Easter, and the other smaller events held throughout the year.

**Capital Transfers/Fund Balance.** The Board’s desire to continue investing General Fund Surplus Operating Funds in Capital Improvements is reflected in this line item. \$381,500 will be transferred in 2014 for major projects currently underway (Windmill Gateway, a Materials Storage Facility at Public Works, and the completion of Heritage House/Avila Park site improvements and landscaping) with additional funds proposed in 2015. The Board has authorized an adjustment to the Minimum Target Reserve from six months to three months, with an additional reserve for the first year commitment (\$200,000) to support funding for a Filed House and Soccer Fields being constructed by the Thompson Rivers Parks and Recreation Department (TRPR). In addition to the budgeted operating surplus of \$452,213, this decision has made over \$1 million available for Capital Investments. The Proposed Budget includes an initial transfer of \$826,925 for some major projects in Downtown Milliken and in the Town’s parks, designed to enhance the community and attract additional investment. There also remains a reserve in the Fund Balance for a sewer project committed in a prior year that will be installed in the future.

**Special Revenue - Grants Fund**

The Town has been extremely fortunate to have been awarded a number of grants, many coming as a direct result of the Flood of 2013. This is in addition to the Great Outdoors Colorado (GOCO) grant received for the reconstruction of the Hillsboro Skate Park, completed in 2014. As a result, over \$2 million in projects have been, or will be, completed during the period 2013-2016, including:

Downtown Design	Housing Needs Assessment
Hillsboro Skate Park	Major Sewer Line Reconstruction
Stormwater Master Plan	Tourism Marketing Grant
Milliken Comprehensive Plan Update	Sidewalk Gap Analysis
Highway 257 Trail, Phase I	

and significant trail construction, including the Milliken portion of the Milliken-Johnstown Trail. The Town has also received funding to support the employment of our Community Engagement Specialist for two years, ending in 2015.

**Oil & Gas 5.5% Exempt Fund**

This fund was established to segregate those monies received by the Town through its application for exemption from the revenue limitations for fist year oil and gas wells. The Board has approved the application for 2015, which has been submitted and should result in revenues of \$101,199. The receipt of these revenues is conditional upon their application to the impact the oil and gas industry has on the Town and, thus, the Board has again elected to send 100% of these funds to the Streets Fund for road maintenance.

**Street Fund**

**Intergovernmental.** The Town receives tax revenues from the State of Colorado and Weld County for the specific purpose of funding road projects.

## **Town of Milliken** **2015 Budget Message**

### **Street Fund, Intergovernmental, continued**

**HUTF.** The Town receives a portion of the revenues received by the state's Highway Users Tax Fund (HUTF). By far, the largest source of revenue for this fund is the motor fuel tax levied on each gallon of fuel purchased in the state. Municipalities receive their allocation of these funds based on the weighted combination of (1) the number of registered vehicles in the municipality (80%) and (2) the relative number of miles of used and maintained roads within the municipality (20%). The Town reports the road miles each year for inclusion in this calculation.

**Weld County Road and Bridge Tax.** This tax is levied by Weld County and divided between the county (approximately 3/4) and the local municipalities (1/4), based on the relative tax revenues collected by each municipality. The Town receives most of these revenues prior to June, as the oil and gas companies usually pay 100% of their taxes in April, rather than in two payments like most residential property owners.

**Transfers In.** As noted above, 100% of the property taxes received by the Oil & Gas Tax Exempt Fund are transferred into the Street Fund to finance road maintenance and repairs.

In addition to the ongoing repair and maintenance of our roads, including snow plowing and removal, these funds are applied to major maintenance and repair items, such as crack sealing, chip and slurry sealing, milling and filling, and other items related to our long-term road maintenance plan. In accordance with that plan, 2015 is slated to have the following projects completed:

**Mill and Fill – Broad Street.** This project was estimated as part of our request for proposals in 2014 so that we could have an appropriate estimate for budgeting purposes in 2015. Accordingly, we have allocated \$134,000 for this project in 2015.

**Crack Sealing.** We have allocated \$64,000 for 40,000 lbs. of material for crack sealing with an emphasis on the Mad Russian and Colony Point subdivisions.

**Infrared Patching.** We have budgeted \$16,500 for another 200 of these effective patches for 2015 on an as-needed basis when we review our specific needs in the spring and summer.

**Bridge Deck – WCR 25.** When this bridge was assessed after the flood of 2013, it was noted that the deck of this bridge needs to be re-surfaced, and we have allocated \$25,000 for this project in 2015.

**WCR 19 Reserve.** Weld County has notified us that they are anticipating a reconstruction project on WCR 19 in 2015, a portion of which is Town-owned. We expressed our support for this project and see it as an opportunity to leverage county funds to lower the overall cost to the Town, and to work cooperatively on a project that will benefit our citizens. It is estimated that our portion of this project will amount to approximately \$200,000. We have reserved the balance of the funds we have allocated thus far, after assigning our resources to the projects noted above, and will make recommendations for further funding as we address other capital investments throughout the budget process.

### **Capital Improvement Fund**

The Proposed Budget includes a number of major projects related to the improvement of Downtown and significantly upgrading a number of Parks identified in our Parks Capital Improvement Program. In accordance with the design work done as part of our Downtown Design Project, we are recommending an investment of \$450,000 to reconstruct a substantial portion of the sidewalks downtown, including the installation of irrigation for the trees and anticipated landscape integral to the design, and any other downtown projects identified by the Board for the use of these funds. This proposal also includes an

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**Capital Improvement Fund, continued**

additional \$50,000 for sidewalks identified in the ongoing Gap Analysis funded by a Kaiser Permanente Grant and \$85,000 for improvements to the parking area adjacent to Town Hall. Major improvements, including a restroom, are slated for Lola Park, added improvements to Dog Park, Mountain View Park and Ada Park in accordance with the Board's expressed priorities to improve Milliken Parks for our residents. These projects are funded substantially through transfers from the General Fund.

**Conservation Trust Fund**

Conservation Trust Funds are the portion of Lottery Proceeds constitutionally mandated to be distributed directly to local governments, based on population, for acquiring and maintaining parks, open space and recreational facilities. The Town receives distribution quarterly and the Proposed Budget includes a transfer of \$66,000 of these funds to the Capital Improvement Fund to support the projects noted above.

**Impact Fees Fund**

The Town assesses Impact Fees on new development and construction within the Town to help fund the cost of providing the services and infrastructure affected by the new development. The Town currently assesses Impact Fees for:

Park Development	Drainage
Trails and Open Space	Police Infrastructure
Public Facilities Infrastructure	Administration Infrastructure
Streets	Centennial Farms Irrigation Line

In 2012, the Impact Fees Fund had a substantial deficit balance, which was remedied by a Board-appropriated transfer of \$180,000 from the General Fund, putting the Fund back on track to finance future projects. The current and projected increase in construction activity has fueled significant growth in the fund's available resources, all of which are earmarked for the specific types of projects for which the fees were collected. The Proposed Budget transfers \$200,000 of these funds to the Streets Fund to support the projects slated for 2015 and \$65,000 to the Capital Improvement Fund from the Park Impact Fees to support the parks projects identified in that fund. Additional funds remain available to appropriate for projects yet to be identified and prioritized by the Board.

**Debt Service Fund**

These funds are restricted for debt service payments. A ½ penny sales tax is dedicated to the Hwy 60 & 257 traffic light bond and 2.421 Mills in property tax revenue is dedicated to the police building bonds. This Mill Levy is a reduction from the previous year, as this year's assessed valuations increased sufficiently to reduce this rate and still generate sufficient revenue to meet the amortization schedule for this debt. The Town has experienced a steady increase in the Fund Balance of this fund as the result of receiving Sales and Use Taxes in excess of the debt service requirements for the bond issued for the traffic light at Highways 60 and 257. Staff is recommending that a thorough analysis of this fund balance be conducted, as the Town appears to have an opportunity to accelerate payments on the Traffic Light Bonds, which would then accelerate the termination of this additional tax. Staff will be making a future recommendation as to how to proceed on this effort once this analysis is complete.

**KMB Fund**

This fund has been established to segregate funding for the Keep Milliken Beautiful organization which is an affiliate of Keep America Beautiful. This fund is grant and donation driven.

## **Town of Milliken** **2015 Budget Message**

### **Milliken Housing Authority Fund**

This fund is considered a component unit of the Town, which is overseen by the Milliken Housing Authority. The limited funds available are utilized on an as-needed basis and the operation of the Dove Valley Housing Development is managed by the Loveland Housing Authority.

## **PROPRIETARY FUNDS**

### **Water Fund**

The Water Fund has benefitted from the cooler, wetter summer this year and, as such, delivered a greater operating surplus than originally expected. In addition, the efforts of Town Staff to more assertively manage the water supply from Greeley continues to drive down Water Treatment costs. Although we are budgeting for a potentially drier year in 2015, this surplus is helping build reserves we will be utilizing to fund a Project Manager next year for the major projects anticipated by the Water and Sewer Master Plan Update recently completed. The adoption of the Master Plan and the recent implementation of the TRPR Field House project also caused a re-evaluation of the capital project schedule for 2014, reducing our estimates in this area to the drilling of the Refresh Well and only the design, not construction of the Centennial Bypass Line. This latter project will be incorporated into a larger vision working on coordination with TRPR as the new landowner of this property.

As for 2015, our most recent budget meeting discussed the priorities for investing capital funds and the projects that are included in this Proposed Budget are:

1. **East Side Water Loop (\$2.8 Million).** The construction and installation of a water loop line on the east side of Town to provide sufficient line pressure to meet fire-flow requirements. This project will also have beneficial consequences for future development.
2. **Refresh Irrigation Well (\$200,000).** The completion of the Refresh Irrigation Well being drilled this year, on the east side of Town, to provide non-potable irrigation during the “shoulder season” when ditch water is unavailable.
3. **Centennial Bypass Line (\$500,000).** The construction of the Centennial Bypass Line, which will help fulfill the Town’s augmentation requirements during the periods when Centennial Lake is not full enough to provide the overflow needed to get water to the river.
4. **Water Rights Acquisition. (\$300,000).** The Water and Sewer Master Plan recommends the purchase of additional water rights to support projected growth. This Proposed Budget includes funds for the potential acquisition of additional Consolidated Hillsborough Ditch water when it becomes available at a favorable price.

The most significant operational expenditures to note are the \$45,000 allocated for the Project Manager, which is half of the \$90,000 anticipated cost to be split with the Sewer Fund, and the accommodation for a potential increase in the cost of treating water through the City of Greeley, which represents a little over 25% of the Town’s water supply.

### **Sewer Fund**

Some deferred expenses and operational savings helped fuel our projection for a surplus in 2014, which will more than fund the operating deficit in 2015, tipped by the \$45,000 allocation for a Project Manager. It is worth noting that operations for 2015 also include the cost of successfully diverting the Town’s biosolids for beneficial use through composting (as opposed to landfill disposal) without incurring a substantial increase in costs.

**Town of Milliken**  
**2015 Budget Message**

**Sewer Fund, continued**

The capital investments slated for 2015 in the Sewer Fund are \$800,000 for the replacement of the clay pipe sewer line under North Broad Street, and an additional \$147,600 for additional replacement of clay lines in the older sections of Town.

**Trash Collection Fund**

This fund is designed primarily as a pass-through fund, as the charges are directly related to the fees charged by the Town's solid waste disposal contractor (currently, Waste Management), plus a small administrative charge, which is reimbursed to the General Fund. Charges are projected to increase approximately 2.75%, which is consistent with the contractual allowance of the Waste Management contract.

**Working Document**

The budget, as presented, represents the Town's financial plan to maintain and improve existing services, fund the goals articulated by the Town Board, and ensure adequate fund balances to maintain a strong financial position. The Budget is a working document that guides Staff and the Board in the care, custody, and management of the resources available to serve the needs of our citizens and will be amended as needed at the discretion and consideration of the Board.

Respectfully submitted,



Cheryl Powell  
Interim Town Administrator



Patrick Murphy  
Treasurer, Director of Accounting and Finance

**Town of Milliken  
Proposed Budget 2015**

<u>GENERAL FUND</u>	2013 Actual	2014 Amended Budget	2014 Year-End Estimates	2015 Budget
<b>Beginning Fund Balance</b>	<b>\$ 1,586,989</b>	<b>\$ 1,883,529</b>	<b>\$ 1,883,529</b>	<b>\$ 1,898,299</b>
<b><u>Revenues</u></b>				
Taxes & Fees	2,574,911	2,832,226	3,136,286	3,401,230
Licenses & Permits	124,000	120,800	230,535	263,900
Charges for Services	69,304	71,300	80,950	81,950
Fines & Forfeitures	42,354	35,000	45,000	41,000
Intergovernmental	64,324	75,000	77,000	78,000
Earnings on Investment	7,574	9,190	5,430	5,250
Miscellaneous Revenue	95,917	25,000	60,291	8,900
Contributions	7,403	6,500	15,650	13,000
Flood Grants and Reimbursements	159,605	132,825	190,000	-
<i>Transfers In</i>	356,000	406,000	406,000	436,000
<b>Total Operating Revenues</b>	<b>3,501,392</b>	<b>3,713,841</b>	<b>4,247,142</b>	<b>4,329,230</b>
<b><u>Expenditures</u></b>				
Administration	650,493	870,473	857,979	987,999
Municipal Court	113,566	108,485	104,397	129,739
Community Development	290,884	348,817	396,881	435,294
Public Safety	805,233	909,128	949,598	892,090
Town Board	80,119	111,092	98,823	105,578
Public Works & Facilities Maint.	614,792	596,399	612,540	752,778
Parks	374,180	418,574	471,060	513,239
Festivals and Programs	45,731	58,600	65,344	60,300
Flood Recovery Costs	223,854	161,000	177,750	-
<i>Transfers Out</i>	6,000	65,000	116,500	-
<b>Total Operating Expenditures</b>	<b>3,204,852</b>	<b>3,647,568</b>	<b>3,850,872</b>	<b>3,877,017</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>296,540</b>	<b>66,273</b>	<b>396,270</b>	<b>452,213</b>
Capital Investment - Transfers Out	-	(381,500)	(381,500)	(826,925)
<b>Ending Fund Balance</b>	<b>\$ 1,883,529</b>	<b>\$ 1,568,302</b>	<b>\$ 1,898,299</b>	<b>\$ 1,523,587</b>
<b>Minimum Target Reserve</b>	<b>1,602,426</b>	<b>1,823,784</b>	<b>1,925,436</b>	<b>969,254</b>
<b>Reserved for Flood (2014-\$100K), Franks (2014-2015-\$102K), TRPR (2015)- \$200K)</b>	<b>102,000</b>	<b>202,000</b>	<b>202,000</b>	<b>302,000</b>
<b>Available Funds</b>	<b>\$ 179,103</b>	<b>\$ (457,482)</b>	<b>\$ (229,137)</b>	<b>\$ 252,332</b>

Town of Milliken  
Proposed Budget 2015

<b><u>SPECIAL REVENUE - GRANTS</u></b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Amended Budget</b>	<b>Year-End Estimates</b>	<b>Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 34,054</b>	<b>\$ 57,676</b>	<b>\$ 57,676</b>	<b>\$ 185,187</b>
<b><u>Revenues</u></b>				
Intergovernmental	107,402	949,400	729,800	1,008,515
Contributions	11,063	-	12,350	-
<i>Transfers In</i>	23,500	254,175	305,675	-
<b>Total Operating Revenues</b>	<b>141,965</b>	<b>1,203,575</b>	<b>1,047,825</b>	<b>1,008,515</b>
<b><u>Expenditures</u></b>				
Grant Expenditures	118,343	1,201,415	920,314	1,156,202
<i>Transfers Out</i>	-	-	-	-
<b>Total Expenditures</b>	<b>118,343</b>	<b>1,201,415</b>	<b>920,314</b>	<b>1,156,202</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>23,622</b>	<b>2,160</b>	<b>127,511</b>	<b>(147,687)</b>
<b>Ending Fund Balance</b>	<b>\$ 57,676</b>	<b>\$ 59,836</b>	<b>\$ 185,187</b>	<b>\$ 37,500</b>

**Town of Milliken  
Proposed Budget 2015**

<b><u>OIL &amp; GAS 5.5% EXEMPTION FUND</u></b>	<b>2013 Actual</b>	<b>2014 Amended Budget</b>	<b>2014 Year-End Estimates</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>Revenues</u></b>				
General Property Tax	114,143	143,934	143,934	101,199
Earnings on Investment	0	0	0	0
<b>Total Operating Revenues</b>	<b>114,143</b>	<b>143,934</b>	<b>143,934</b>	<b>101,199</b>
<b><u>Expenditures</u></b>				
Street Maintenance <i>Tran Out - Streets Fund</i>	114,143	143,934	143,934	101,199
<b>Total Expenditures</b>	<b>114,143</b>	<b>143,934</b>	<b>143,934</b>	<b>101,199</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Ending Fund Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Town of Milliken  
Proposed Budget 2015**

<b><u>STREET FUND</u></b>	<b>2013 Actual</b>	<b>2014 Amended Budget</b>	<b>2014 Year-End Estimates</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ (9,940)</b>	<b>\$ 91,368</b>	<b>\$ 91,368</b>	<b>\$ 39,012</b>
<b><u>Revenues</u></b>				
Intergovernmental	239,271	225,680	252,625	249,414
Earnings on Investment	275	150	225	200
<i>Transfers In</i>	114,143	143,934	143,934	301,199
<b>Total Operating Revenues</b>	<b>353,689</b>	<b>369,764</b>	<b>396,784</b>	<b>550,813</b>
<b><u>Expenditures</u></b>				
Operations	142,381	288,300	289,140	392,300
<i>Transfers Out</i>	110,000	160,000	160,000	190,000
<b>Total Expenditures</b>	<b>252,381</b>	<b>448,300</b>	<b>449,140</b>	<b>582,300</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>101,308</b>	<b>(78,536)</b>	<b>(52,356)</b>	<b>(31,487)</b>
<b>Ending Fund Balance</b>	<b>\$ 91,368</b>	<b>\$ 12,832</b>	<b>\$ 39,012</b>	<b>\$ 7,525</b>

**Town of Milliken  
Proposed Budget 2015**

<u>CAPITAL IMPROVEMENT FUND</u>	<u>2013</u> <u>Actual</u>	<u>2014</u> <u>Amended</u> <u>Budget</u>	<u>2014</u> <u>Year-End</u> <u>Estimates</u>	<u>2015</u> <u>Budget</u>
<b>Beginning Fund Balance</b>	<b>\$ 659,389</b>	<b>\$ 358,343</b>	<b>\$ 358,343</b>	<b>\$ 209,133</b>
<b>Revenues</b>				
Intergovernmental	-	25,000	25,000	-
Earnings on Investment	96	75	40	-
Miscellaneous Revenue	14,793	-	-	-
<i>Transfers In</i>	-	381,500	381,500	957,925
<b>Total Operating Revenues</b>	<b>14,889</b>	<b>406,575</b>	<b>406,540</b>	<b>957,925</b>
<b>Expenditures:</b>				
Capital Outlay	207,585	665,000	457,750	1,157,925
Other	108,350	11,000	3,000	-
<i>Transfers Out</i>	-	95,000	95,000	-
<b>Total Expenditures</b>	<b>315,935</b>	<b>771,000</b>	<b>555,750</b>	<b>1,157,925</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>(301,046)</b>	<b>(364,425)</b>	<b>(149,210)</b>	<b>(200,000)</b>
<b>Ending Fund Balance</b>	<b>\$ 358,343</b>	<b>\$ (6,082)</b>	<b>\$ 209,133</b>	<b>\$ 9,133</b>

**Town of Milliken  
Proposed Budget 2015**

<b><u>CONSERVATION TRUST FUND</u></b>	<b>2013 Actual</b>	<b>2014 Amended Budget</b>	<b>2014 Year-End Estimates</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 105,807</b>	<b>\$ 55,220</b>	<b>\$ 55,220</b>	<b>\$ 36,555</b>
<b><u>Revenues</u></b>				
Intergovernmental	30,871	31,000	30,000	30,000
Earnings on Investment	612	530	510	50
Contributions	-	-	-	-
<i>Transfers In</i>	-	-	-	-
<b>Total Operating Revenues</b>	<b>31,483</b>	<b>31,530</b>	<b>30,510</b>	<b>30,050</b>
<b><u>Expenditures</u></b>				
Other	-	-	-	-
Capital Outlay	64,570	-	-	-
<i>Transfers Out</i>	17,500	49,175	49,175	66,000
<b>Total Expenditures</b>	<b>82,070</b>	<b>49,175</b>	<b>49,175</b>	<b>66,000</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>(50,587)</b>	<b>(17,645)</b>	<b>(18,665)</b>	<b>(35,950)</b>
<b>Ending Fund Balance</b>	<b>\$ 55,220</b>	<b>\$ 37,575</b>	<b>\$ 36,555</b>	<b>\$ 605</b>

**Town of Milliken  
Proposed Budget 2015**

<b><u>IMPACT FEES FUND</u></b>	<b>2013 Actual</b>	<b>2014 Amended Budget</b>	<b>2014 Year-End Estimates</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 49,227</b>	<b>\$ 141,911</b>	<b>\$ 141,911</b>	<b>\$ 270,043</b>
<b><u>Revenues</u></b>				
Fees	118,197	118,000	231,600	264,300
Earnings on Investment	-	-	-	-
<i>Transfers In</i>	-	-	-	-
<b>Total Operating Revenues</b>	<b>118,197</b>	<b>118,000</b>	<b>231,600</b>	<b>264,300</b>
<b><u>Expenditures</u></b>				
Capital Projects	25,513	65,500	58,468	-
<i>Transfers Out</i>	-	45,000	45,000	265,000
<b>Total Expenditures</b>	<b>25,513</b>	<b>110,500</b>	<b>103,468</b>	<b>265,000</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>92,684</b>	<b>7,500</b>	<b>128,132</b>	<b>(700)</b>
<b>Ending Fund Balance</b>	<b>\$ 141,911</b>	<b>\$ 149,411</b>	<b>\$ 270,043</b>	<b>\$ 269,343</b>

**Town of Milliken  
Proposed Budget 2015**

<u>WATER FUND</u>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<u>Actual</u>	<u>Amended Budget</u>	<u>Year-End Estimates</u>	<u>Budget</u>
<b>Beginning Fund Equity</b>	<b>\$ 17,481,797</b>	<b>\$ 18,109,174</b>	<b>\$ 18,109,174</b>	<b>\$ 19,127,091</b>
<b><u>Revenues</u></b>				
Charges for Services	1,240,598	1,207,000	1,257,000	1,257,000
Miscellaneous Revenue	12,806	45,000	41,500	41,500
<i>Transfer In</i>	-	-	-	-
<b>Total Operating Revenues</b>	<b>1,253,404</b>	<b>1,252,000</b>	<b>1,298,500</b>	<b>1,298,500</b>
<b><u>Expenses</u></b>				
Operations and Maintenance	659,943	798,851	655,848	805,234
Capital Outlay	-	35,000	27,000	-
Depreciation	252,074	265,000	265,000	265,000
<i>Transfer Out</i>	115,000	115,000	115,000	115,000
<b>Total Operating Expenses</b>	<b>1,027,017</b>	<b>1,213,851</b>	<b>1,062,848</b>	<b>1,185,234</b>
<b>Operating Income (Loss)</b>	<b>226,387</b>	<b>38,149</b>	<b>235,652</b>	<b>113,266</b>
<b><u>Non-Operating Revenues (Expenses)</u></b>				
Interest Income	4,631	3,900	4,100	3,950
Tap Fees	367,560	313,200	640,000	720,000
Cash-in-Lieu Fees	26,102	-	120,000	32,000
Misc. Revenues	82,570	30,300	26,420	29,980
Capital Investment Refunds	(43,925)	-	-	-
Infrastructure Improvements	-	(684,000)	(121,000)	(3,500,000)
Acquisition of Water Rights	-	-	-	(300,000)
Interest Expense	(35,948)	(35,255)	(35,255)	(34,411)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>400,990</b>	<b>(371,855)</b>	<b>634,265</b>	<b>(3,048,481)</b>
<b>Increase (Decrease) in Fund Equity</b>	<b>627,377</b>	<b>(333,706)</b>	<b>869,917</b>	<b>(2,935,215)</b>
<b><u>Enterprise Adjustments to Fund Equity</u></b>				
Increase in Net Assets from Capital Outlay	-	719,000	148,000	3,800,000
<b>Adjusted Increase (Decrease) in Fund Equity</b>	<b>627,377</b>	<b>385,294</b>	<b>1,017,917</b>	<b>864,785</b>
<b>Ending Fund Equity</b>	<b>\$ 18,109,174</b>	<b>\$ 18,494,468</b>	<b>\$ 19,127,091</b>	<b>\$ 19,991,876</b>
<b>Debt Service Principle Appropriation</b>	<b>\$ 16,766</b>	<b>\$ 17,573</b>	<b>\$ 17,573</b>	<b>\$ 18,417</b>

**Town of Milliken  
Proposed Budget 2015**

<u>SEWER FUND</u>	2013 Actual	2014 Amended Budget	2014 Year-End Estimates	2015 Budget
<b>Beginning Fund Equity</b>	<b>\$ 5,379,146</b>	<b>\$ 5,557,879</b>	<b>\$ 5,557,879</b>	<b>\$ 5,846,241</b>
<b>Revenues</b>				
Charges for Services	918,876	925,000	925,000	930,000
Miscellaneous Revenue	-	18,000	23,500	23,500
Transfer In	-	-	-	-
<b>Total Operating Revenues</b>	<b>918,876</b>	<b>943,000</b>	<b>948,500</b>	<b>953,500</b>
<b>Expenses</b>				
Operations and Maintenance	351,058	469,655	397,273	509,333
Capital Outlay	-	25,000	25,000	20,000
Depreciation	324,029	335,000	325,000	325,000
Transfer Out	110,000	110,000	110,000	110,000
<b>Total Operating Expenses</b>	<b>785,087</b>	<b>939,655</b>	<b>857,273</b>	<b>964,333</b>
<b>Operating Income (Loss)</b>	<b>133,789</b>	<b>3,345</b>	<b>91,227</b>	<b>(10,833)</b>
<b>Non-Operating Revenues (Expenses)</b>				
Interest Income	3,790	3,250	3,250	3,300
Tap Fees	148,000	156,000	280,000	320,000
Misc. Revenues	5,664	4,800	12,390	14,160
Infrastructure Improvements	-	(328,000)	-	(947,600)
Flood Grants and Reimbursements	87,102	-	-	-
Flood Recovery Costs	(82,411)	-	-	-
Interest Expense	(117,201)	(123,505)	(123,505)	(118,687)
<b>Total Non-Operating Revenues (Expenses)</b>	<b>44,944</b>	<b>(287,455)</b>	<b>172,135</b>	<b>(728,827)</b>
<b>Increase (Decrease) in Fund Equity</b>	<b>178,733</b>	<b>(284,110)</b>	<b>263,362</b>	<b>(739,660)</b>
<b>Enterprise Adjustments to Fund Equity</b>				
Increase in Net Assets from Capital Outlay	-	353,000	25,000	967,600
<b>Adjusted Increase in Fund Equity</b>	<b>178,733</b>	<b>68,890</b>	<b>288,362</b>	<b>227,940</b>
<b>Ending Fund Equity</b>	<b>\$ 5,557,879</b>	<b>\$ 5,626,769</b>	<b>\$ 5,846,241</b>	<b>\$ 6,074,181</b>
<b>Debt Service Principle Appropriation</b>	<b>\$ 289,700</b>	<b>\$ 295,137</b>	<b>\$ 295,137</b>	<b>\$ 300,603</b>

**Town of Milliken  
Proposed Budget 2015**

<b><u>TRASH COLLECTION FUND</u></b>	<b>2013 Actual</b>	<b>2014 Amended Budget</b>	<b>2014 Year-End Estimates</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 14,368</b>	<b>\$ 19,093</b>	<b>\$ 19,093</b>	<b>\$ 20,593</b>
<b><u>Revenues</u></b>				
Customer Revenues	292,597	295,000	300,500	308,764
<i>Transfers In</i>	-	-	-	-
<b>Total Operating Revenues</b>	<b>292,597</b>	<b>295,000</b>	<b>300,500</b>	<b>308,764</b>
<b><u>Expenditures</u></b>				
Operations	266,872	278,000	278,000	285,645
Miscellaneous Expenditures	-	-	-	-
<i>Transfers Out</i>	21,000	21,000	21,000	21,000
<b>Total Expenditures</b>	<b>287,872</b>	<b>299,000</b>	<b>299,000</b>	<b>306,645</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>4,725</b>	<b>(4,000)</b>	<b>1,500</b>	<b>2,119</b>
<b>Ending Fund Balance</b>	<b>\$ 19,093</b>	<b>\$ 15,093</b>	<b>\$ 20,593</b>	<b>\$ 22,712</b>

**Town of Milliken  
Proposed Budget 2015**

<b><u>DEBT SERVICE FUND</u></b>	<b>2013 Actual</b>	<b>2014 Amended Budget</b>	<b>2014 Year-End Estimates</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 450,734</b>	<b>\$ 554,171</b>	<b>\$ 554,171</b>	<b>\$ 652,547</b>
<b><u>Revenues</u></b>				
Taxes	403,779	354,588	392,198	394,178
Earnings on Investment	865	680	690	750
<i>Transfers In</i>	-	-	-	-
<b>Total Operating Revenues</b>	<b>404,644</b>	<b>355,268</b>	<b>392,888</b>	<b>394,928</b>
<b><u>Expenditures</u></b>				
<b>Debt Service</b>				
Principal	170,000	170,000	170,000	175,000
Interest	130,907	124,212	124,212	117,413
Other	300	3,000	300	600
<i>Transfers Out</i>	-	-	-	-
<b>Total Expenditures</b>	<b>301,207</b>	<b>297,212</b>	<b>294,512</b>	<b>293,013</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>103,437</b>	<b>58,056</b>	<b>98,376</b>	<b>101,915</b>
<b>Ending Fund Balance</b>	<b>\$ 554,171</b>	<b>\$ 612,227</b>	<b>\$ 652,547</b>	<b>\$ 754,462</b>

**Town of Milliken  
Proposed Budget 2015**

<u>MILLIKEN HOUSING AUTHORITY FUND</u>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>2015</b>
	<b>Actual</b>	<b>Amended Budget</b>	<b>Year-End Estimates</b>	<b>Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 1,803,401</b>	<b>\$ 1,812,943</b>	<b>\$ 1,812,943</b>	<b>\$ 1,822,843</b>
<b>Revenues:</b>				
Interest Income	10,362	-	9,900	9,400
<b>Total Operating Revenues</b>	<b>10,362</b>	<b>-</b>	<b>9,900</b>	<b>9,400</b>
<b>Expenditures:</b>				
Operating	820	-	-	-
<b>Total Expenditures</b>	<b>820</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>9,542</b>	<b>-</b>	<b>9,900</b>	<b>9,400</b>
<b>Ending Fund Balance</b>	<b>\$ 1,812,943</b>	<b>\$ 1,812,943</b>	<b>\$ 1,822,843</b>	<b>\$ 1,832,243</b>

**Town of Milliken  
Proposed Budget 2015**

<b><u>Keep Milliken Beautiful Fund</u></b>	<b>2013 Actual</b>	<b>2014 Amended Budget</b>	<b>2014 Year-End Estimates</b>	<b>2015 Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 2,850</b>	<b>\$ 2,895</b>	<b>\$ 2,895</b>	<b>\$ 2,895</b>
<b><u>Revenues</u></b>				
Miscellaneous Revenue	45	-	-	-
<i>Transfers In</i>	-	-	-	-
<b>Total Operating Revenues</b>	<b>45</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>Expenditures</u></b>				
Operating	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Excess (Deficiency) of Revenues and Other Sources over Expenditures</b>	<b>45</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>	<b>\$ 2,895</b>	<b>\$ 2,895</b>	<b>\$ 2,895</b>	<b>\$ 2,895</b>