

TOWN OF MILLIKEN
PLANNING COMMISSION
MEETING HOUSE, 1201 BROAD STREET

WEDNESDAY, November 19, 2014 7:00 P.M.

The Planning Commission of Milliken convened into regular session on the 19th Day of November 2014. Those present were: Chair Tim Woodcock, Vice-Chair Dave Bernhardt Commissioners: Ron Blackmer, Shellie Satterfield, and Mitchell Portella. Also present: Interim Town Administrator Cheryl Powell, Community Development Director Martha Perkins, Community Engagement Specialist Seth Hyberger, Town Attorney Bruce Fickel and Administrative Assistant Ashley Cummins. Absent: Commissioners: Dave Watson and Richard Hillier.

Chair Woodcock called the meeting to order and led the audience in the Pledge of Allegiance.

Agenda Approval

None.

Citizens Comments

None.

Minutes of Previous Meeting

November 5, 2014 Minutes were approved as distributed.

CONSENT AGENDA

There were not any items.

ACTION AGENDA

1. Public Hearing to Consider for Approval a Use by Special Review to Allow More Than One-Building/Accessory Structure at 261 Bobcat Drive

To consider a request from Jack Harbison III for a Use by Special Review application to allow more than one accessory structure on their Agricultural Estate - AE Residential property located at 261 Bobcat Drive.

Public Hearing Opened 7:03 p.m.

Commissioner Blackmer indicated that the USR should read 3rd accessory structure instead of 2nd. After discussion about what the code refers to, the Commission made the amendment so there would not be any legal issues down the road.

Public Hearing Closed 7:15 p.m.

Commissioner Bernhardt motioned "I find that the Harbison III's request for approval of a 3rd Accessory Structure is consistent with the Approval Criteria for a Use by Special Review found in Sections 16-3-500 (c) and 16-3-225 of the Town's Land Use Code. In accordance with Section 16-3-500 (5) the Planning Commission approves the application and does not require a recommendation to be sent to the Town Trustees." Commissioner Portella seconded.

Vote: All in favor. Motion Carried.

2. Public Hearing and Consideration and Approval of Ordinances 699, Amending Chapter 16-4-130(2) of the Milliken Municipal Code

To consider for approval Ordinance 699, which amends Section 16-3-130(2) of the Milliken Municipal Code to establish the administrative process for the creation of a minor subdivision.

Public Hearing Opened 7:17 p.m.

Community Engagement Specialist Hyberger said there will be one addition to the ordinance adding in "5 business days" in paragraph 2. Hyberger also said they will strike the repeating paragraph on page 2 of the ordinance.

Public Hearing Closed 7:20 p.m.

Commissioner Bernhardt motioned "We pass on to Town of Trustess Ordinance 699 amending Section 16-4-130(2) of the Towns Municipal Code with corrections." Commissioner Blackmer seconded.

Vote: All in favor. Motion Carried.

3. Public Hearing and Consideration and Approval of Ordinances 702, Amending Chapter 16 of the Milliken Municipal Code

To consider for approval Ordinance 702, which amends Section 16-4-540 of the Milliken Municipal Code to establish the administrative process for the vacation of interior lot lines, rights-of-way, easements, or real property.

Public Hearing Opened 7:22 p.m.

Community Engagement Specialist Hyberger indicated that the word "municipal" will be added in the ordinance where ever real property is stated. Also the "5 business days" notification process once the Town Administrator makes the final decision to move forward with the Administrative Process will be added.

Public Hearing Closed 7:26 p.m.

Commissioner Bernhardt "I make a motion that Ordinance 702 amending 16-4-540 of the Town Municipal Code to allow Administrative process of vacating interior lot lines, rights-of-way, easements, and municipal real property." Commissioner Satterfield seconded.

Vote: All in favor. Motion Carried.

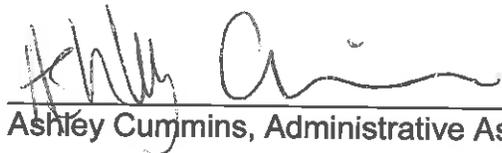
Unfinished Business

None.

Adjournment

There being no further business, the meeting adjourned at 7:36 p.m.

Prepared by:



Ashley Cummins, Administrative Assistant

Approved by:



Tim Woodcock, Chair