TOWN OF MILLIKEN
PLANNING COMMISSION
MEETING HOUSE, 1201 BROAD STREET

WEDNESDAY, JULY 20, 2016 7:00 P.M.

The Planning Commission of Milliken convened into regular session on the 20th Day of July, 2016. Those present were: Chair Tim Woodcock Commissioners: Dave Watson, Mitchell Portella, Shellie Satterfield, Andrew Hladik and Ron Blackmer. Also present: Community Development Director Martha Perkins, Community Engagement Specialist/Planner Seth Hyberger, Town Administrator Kent Brown and Town Clerk Cheryl Powell.

Absent: Vice-Chair Dave Bernhardt

Chair Woodcock called the meeting to order and led the audience in the Pledge of Allegiance.

Call to Order Pledge of Allegiance

Agenda Approval Additions/Deletions to Agenda

Town Clerk Powell requested the addition of the Swearing-In Ceremony for the Commissioners who were not present on June 15, 2016.

Swearing-In Ceremony

Town Clerk Powell swore-in Commissioners Tim Woodcock and Mitch Portella.

Citizens Comments

Community Engagement Specialist/Planner Seth Hyberger announced that he has accepted a position in Iowa and his last day will be August 12, 2016.

Minutes of Previous Meeting

Minutes for the July 6, 2016 meeting approved as distributed.

Commissioner Watson motioned to approve the minutes. Commissioner Portella seconded.

All in favor, none opposed.

CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Planning Commission member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Action Agenda.

There were not any items.

ACTION AGENDA

There were not any items.

DISCUSSION AGENDA

1. **Review and Approval to Set Public Hearing for Accessory Structures**

   Director Perkins asked the Commission to review the final draft of proposed changes to Chapter 16 of the Milliken Land Use Code as it relates to Accessory Structures. Perkins addressed the proposed changes made with the Commission. Perkins will review R-2 and R-3 zone areas for lot size and bring the revised draft back to the Planning Commission at the next meeting.

2. **Review of Suggested Changes to the MU-C-D Zone District**

   Director Perkins reviewed Staff's recommended changes to the Milliken Municipal Code Section 16-3-360 as it relates to Mixed Use Commercial Downtown District (MU-C-D). The Commissioners reviewed some of the changes and asked Director Perkins to bring the changes back colored in red for easier reading.

3. **Update Regarding the Allowance of Bee's Within the Town**

   Director Perkins informed and updated the Commission regarding the Work Session of the Milliken Town Board on July 13, 2016 for the Allowance of Bee's within the Town of Milliken. Director Perkins explained what the professors spoke about at the Town Board's Work Session and Commissioner Watson who attended the Work Session, expounded on some of the information provided, such as water needs and bee friendly plants.

   Discussion from the Commission is regarding the direction staff should take, whether to leave the Code as it is, or to create an ordinance. The Commission requested staff to bring this question to the Town Board for direction.

Other Business

Unfinished Business

Adjournment

There being no further business, the meeting adjourned at: 8:15 P.M.

Prepared by:

Cheryl Powell, Town Clerk

Approved by:

Tim Woodcock, Chair