TOWN OF MILLIKEN
PLANNING COMMISSION
MEETING HOUSE, 1201 BROAD STREET

WEDNESDAY, AUGUST 17, 2016 7:00 P.M.

The Planning Commission of Milliken convened into regular session on the 17th Day of August, 2016. Those present were: Chair Tim Woodcock, Vice-Chair Dave Bernhardt Commissioners: Dave Watson, Shellie Satterfield, Mitchell Portella, and Ron Blackmer. Also present: Town Administrator Kent Brown and Town Clerk Cheryl Powell.

Absent: Commissioner Andrew Hladik and Community Development Director Martha Perkins

Chair Woodcock called the meeting to order and led the audience in the Pledge of Allegiance.

Call to Order Pledge of Allegiance

Agenda Approval Additions/Deletions to Agenda

Staff indicated that they did not have any changes to the Agenda.

Citizens Comments

None.

Minutes of Previous Meeting

Minutes for the August 3, 2016 meeting approved as distributed.

Commissioner Watson motioned to approve the minutes. Commissioner Portella seconded.

All in favor, none opposed.

CONSENT AGENDA

Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Planning Commission member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Action Agenda.

There were not any items.

ACTION AGENDA

There were not any items.

DISCUSSION AGENDA

1. **Weld County Referral Request- RECX16-0123 – Amended Recorded Exemption for Lot A and B of RE-4675 of the 6th P.M. Weld County CO**

   Review of Weld County RECX16-0123 from agent Terry Wiedeman is requesting an amended recorded exemption for owners David and Mana Ostermiller to make Lot A consisting of 3 acres to 4 acres and Gary McCormick to make Lot B consisting of 46 acres to 45 acres. Lot B is addressed as 17778 CR 25.

   The Planning Commissioners did not have a conflict.

2. **Weld County Referral Request- RECX16-0124 – Amended Recorded Exemption for Lot A and B of RE-4675 of the 6th P.M. Weld County CO**

   Review of Weld County RECX16-0124 from agent Terry Wiedeman is requesting an amended recorded exemption for owner Gary McCormick of Lot B to split 45 acres into two parcels consisting of 3 acres and 42 acres. Lot B is addressed as 17778 CR 25.

   The Planning Commissioners did not have a conflict.

3. **Discussion of Code Changes in Relation to Board and Commission Roles**

   Discussion with the Planning Commission regarding changes to the Land Use Code that they were tasked with by the Town Board. Chair Woodcock spoke about items that have gone to the Town Board that the Planning Commission asked for direction on, i.e. Beekeeping, Home Occupations. Chair Woodcock and Commissioner Satterfield indicated that even though there has been a change to Town Board members since some of these items were first addressed, the Town Board should have followed through on the items previously brought to their attention. The Planning Commission had spent a lot of time going through these items and now the Board has set these items aside.

   Vice-Chair Bernhardt brought up the proposed ballot issue regarding the COGCC and the possibility that there could be a 2,500 foot setback requirement from oil and gas wells. Discussion from Staff and Commission was the impact it would have on the Town. Either the wells would need to be capped or industry/housing would be severely restricted. The Commission spoke about having an ordinance instituting a local setback requirement put in place prior to the November Election. The Commission would like the Town Board to discuss this issue. Vice-Chair Bernhardt

suggested having PDC Energy to attend a Work Session and perhaps a joint Work Session with the Town Board.

Further discussion regarding beekeeping is that there is currently a Variance that can be applied for. If the Town does not want to have beekeeping, then this process should be amended out of the Code.

Town Administrator Brown indicated that the Land Use Code needs to be reviewed in its entirety. He suggested that perhaps hiring an agency to help with input from Staff, since Staff will be providing the background and assistance.

Chair Woodcock has reviewed Lakewood, Colorado's Code. The sections of the Code he went through impressed him. It's recent and easily written for citizens to understand. Further discussion, was to formally present a request to the Town Board to have the Land Use Code rewritten. The Commission requested a copy of the Lakewood Code be provided to all members for them to review.

The Commission indicated their frustration about items they have been commissioned to do by the Town Board and then the Town Board doesn't do anything with the information provided by the Commission.

Other Business

Unfinished Business

Adjournment

There being no further business, the meeting adjourned at: 7:59 P.M.

Prepared by:

Cheryl Powell, Town Clerk

Approved by:

Tim Woodcock, Chair