TOWN OF MILLIKEN
PLANNING COMMISSION
MEETING HOUSE, 1201 BROAD STREET

WEDNESDAY, NOVEMBER 18, 2015 7:00 P.M.

The Planning Commission of Milliken convened into regular session on the 18th Day of November, 2015. Those present were: Chair Tim Woodcock, Vice-Chair Dave Bernhardt Commissioners: Dave Watson, Shellie Satterfield. Also present: Community Development Director Martha Perkins, Town Clerk Cheryl Powell.

Absent: Commissioners: Mitchell Portella, Ron Blackmer, Town Administrator Kent Brown and Community Engagement Specialist/Planner Seth Hyberger.

Chair Woodcock called the meeting to order and led the audience in the Pledge of Allegiance.

**Call to Order** Pledge of Allegiance

**Agenda Approval** Additions/Deletions to Agenda

Director Perkins indicated there were no changes from staff.

**Citizens Comments**

None.

**Minutes of Previous Meeting**

Minutes for the October 21, 2015 meeting approved.

Commissioner Bernhardt motioned and Commissioner Satterfield seconded.

Discussion: None.

All in favor, none opposed.

## CONSENT AGENDA

*Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Planning Commission member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Action Agenda.*

1. **Resolution No. PC 2015-02**

A Resolution of the Planning Commission of the Town of Milliken approving the re-entry of two (2) oil and gas wells and related facilities for Nobel Energy, Inc. located on property owned by Bernhardt Farms and Lot Holding Investments, off of County Road 46.

Director Perkins explained that the Town's Attorney advised that a Resolution should be done for oil and gas wells.

Commissioner Bernhardt will be abstaining from the vote since this pertains to his property.

Commissioner Satterfield moved to approve the Consent Agenda. Commissioner Watson seconded.

Vote: All in favor, none opposed.

## ACTION AGENDA

1. **Public Hearing Regarding the Minor Subdivision for the South Side Water Tank**

Chair Woodcock went over the rules of the Quasi-Judicial hearing.

There was not any conflict from the Commissioners.

There were not any people in the audience or from Lot Holdings Investment, LLC.

Public Hearing Opened at: 7:15 P.M.

Community Development Director Martha Perkins informed the Commission that the applicant Lot Holding Investments, LLC is requesting a public hearing for review and approval of approximately 593 acres off of County Road 21 in the Southwest Quarter of Section 23, Township 4, North Range 67, West of the 6th P.M. for the Town's proposed Water Tank. Director Perkins spoke about the future subdivision that may be placed in this area.

Public Hearing Closed at: 7:16 P.M.

Commissioner Bernhardt moved that after hearing testimony, examination of the documents presented and the findings of fact finds the application meets the provisions of the Town of Milliken's Land Use Development Code (LUDC) Chapter 16 Sections et. seq. and approves the request for a minor subdivision to carve out approximately 2 acres out of approximately 593 acres off of County Road 21 in the Southwest Quarter of Section 23, Township 4, North Range 67, West of the 6th P.M. Town of Milliken, Weld County, Colorado for a water tank. Commissioner Watson seconded.

Discussion: None.

Roll Call Vote: Commissioner Bernhardt - Yes, Commissioner Watson - Yes, Commissioner Satterfield – Yes, Commission Chair Woodcock – Yes. Motion passed.

2. **Public Hearing Regarding the Milliken Water Tank Site Plan**

Community Development Director Martha Perkins informed the Commission that the applicant, Town of Milliken, is requesting a public hearing for review and approval of a commercial site plan for the Town of Milliken's Water Tank on approximately 2 acres off of County Road 21 in the Southwest Quarter of Section 23, Township 4, North Range 67, West of the 6th P.M. Town of Milliken, Weld County, Colorado.

Public Hearing Opened at: 7:18 P.M.

Director Perkins spoke about the Town's future water plan which this water storage tank is part of.

Director Perkins believes that the criteria has been meet and would like her staff report as part of the record.

Discussion from the Commission was whether to condition this site in regard to if a building should be erected at this site. At this time the site does not have any residential or other development surrounding it.

Public Hearing Closed at: 7:35

Commissioner Satterfield moved that after hearing testimony, examination of the documents presented and the findings of fact, finds the application meets the provisions of the Town of Milliken's Land Use Development Code (LUDC) Chapter 16 Sections et. seq. and approves the request for a commercial site plan for the construction of a water tank on approximately 2 acres off of County Road 21 in the Southwest Quarter of Section 23, Township 4, North Range 67, West of the 6th P.M. Town of Milliken, Weld County, Colorado. If there are any improvements or building/structures on this site, that this would need to be brought back to the Planning Commission for site plan review. Commissioner Bernhardt seconded.

Discussion: None.

Roll Call Vote: Commissioner Bernhardt - Yes, Commissioner Watson - Yes, Commissioner Satterfield – Yes, Commission Chair Woodcock – Yes. Motion passed.

1. **Public Hearing Regarding the Town Hall Parking Lot Site Plan**

Staff recommends that the Town Board continue the Public Hearing to a date and time certain to allow the applicant additional time to submit additional documents which affect these cases. Staff recommends continuing this to December 16, 2015.

The Commission approved to continue this Public Hearing until December 16, 2015.

## DISCUSSION AGENDA

There were not any items.

## INFORMATION AGENDA

There were not any items.

**Other Business**

**Unfinished Business**

**Adjournment**

There being no further business, the meeting adjourned at approximately 7:39 p.m.

Prepared by:

Cheryl Powell, Town Clerk

Approved by:

Tim Woodcock, Chair