

TOWN OF MILLIKEN  
PLANNING COMMISSION  
MEETING HOUSE, 1201 BROAD STREET

WEDNESDAY, SEPTEMBER 21, 2016 7:00 P.M.

The Planning Commission of Milliken convened into regular session on the 21st Day of September, 2016. Those present were: Chair Tim Woodcock, Commissioners: Shellie Satterfield, Mitchell Portella, Andrew Hladik and Ron Blackmer. Also present: Town Administrator Kent Brown, Community Development Director Martha Perkins and Town Clerk Cheryl Powell.

Absent: Vice-Chair Dave Bernhardt and Commissioner Dave Watson

Chair Woodcock called the meeting to order and led the audience in the Pledge of Allegiance.

**Call to Order** Pledge of Allegiance

**Agenda Approval** Additions/Deletions to Agenda

Staff indicated that they did not have any changes to the Agenda.

**Citizens Comments**

None.

**Minutes of Previous Meeting**

Minutes for the September 7, 2016 meeting approved as distributed.

Commissioner Blackmer motioned to approve the minutes. Commissioner Satterfield seconded.

All in favor, none opposed.

### **CONSENT AGENDA**

*Consent Agenda items are considered to be routine and will be enacted by one motion and vote. There will be no separate discussion of Consent Agenda items unless a Planning Commission member or citizen so requests, in which case the item may be removed from the Consent Agenda and considered at the end of the Action Agenda.*

There were not any items.

## **ACTION AGENDA**

### **1. Request to Town Board for a Work Session**

Chair Woodcock would like to make a formal request to the Town Board for a Joint Work Session on Land Use issues that the Commission believes are a priority including updating the Land Use Code.

Discussion from the Commission was in regard to a date that a Joint Work Session could be held between the Planning Commission and the Town Board. The date the Commission agreed upon was October 19<sup>th</sup>.

Town Administrator Brown informed the Commission what the proposed schedule is for the Budget Work Sessions with the Town Board are.

Commissioner Satterfield motioned that The Planning and Zoning Commission is formally requesting a Joint Work Session with the Town Board on October 19, 2016 during the time that the Planning Commission holds its Work Sessions, to discuss Land Use issues and the Updating of the Land Use Code. Commissioner Portella seconded.

Roll Call Vote: Chair Woodcock – Yes, Commissioner Blackmer – Yes, Portella – Yes, Hladik – Yes and Satterfield – Yes. Motion passed.

## **DISCUSSION AGENDA**

There were not any items.

## **INFORMATION AGENDA**

Perkins announced a Special Town Board Work Session that could be of possible interest to the Commission on Home-Ruled Municipalities versus Statutory Municipalities.

### **Unfinished Business**

### **Adjournment**

There being no further business, the meeting adjourned at: 7:16 P.M.

Prepared by:

Approved by:

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Cheryl Powell, Town Clerk

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Tim Woodcock, Chair