



MINUTES OF THE
MILLIKEN HOUSING AUTHORITY
TOWN HALL
AUGUST 20, 2015

Call to Order

The Town of Milliken Housing Authority convened on the 20th of August at 1:30 p.m. at Town Hall. Those present were Gloria Dunn, Brenda Kittilson, Lois Ann Onorato, LeAnn Larson, Terry Carroll, Bill Selby, Angie Shafranek, Loveland Housing Authority, Kent Brown, Town Administrator and Gale Amaya Town Liaison. Absent: Dennis Reed, Bev West and Seth Hyberger, Community Engagement Specialist

Chair Bill Selby called the meeting to order

Additions to the Agenda

Chair Selby would like to add the following to Discussion Agenda:

1. Dove Valley
2. Election of Officers
3. Communication and Expectation with the Milliken Housing Authority Board
4. Discussion on future guests
5. Discussion on the Pledge of Allegiance

Minutes of Previous Meeting

Commissioner Carroll made a motion to accept the minutes as presented.
Commissioner Larson seconded the motion.

Motion passed

Consent Agenda

None

Report of Officers

1. **Update on Proposal for Senior Housing**

Commissioner Kittilson gave an update on the work session. The Town Board did not respond but questioned how the housing in Milliken benefits Milliken residents, if the residents of Dove Valley are not necessarily from Milliken? The Town Board questioned the ownership of Dove Valley. Town Administrator Brown suggested informing the Town Board of the partnership between Loveland Housing Authority and Milliken Housing Authority.

Commissioner Kittilson said the Town Board questioned why Milliken Housing Authority does not ask Weld County Housing Authority instead of Loveland Housing Authority. The Town Board also asked why the last Housing Needs Assessment was not sufficient. Commissioner Kittilson said it was not site specific. Town Administrator Brown asked if the Housing Authority needs to do a RFP for the study.

Town Administrator Brown suggested to the Housing Authority to go to Weld County Housing Authority and ask what their interest would be to help Milliken Housing Authority in building Senior Housing.

Commissioner Kittilson said that Mayor Tokunaga would like the Housing Authority to be more specific with what they are asking for financially.

Town Administrator Brown suggested to type up concerns to take to the Town Board and address them in written form. What is the time frame between doing the site specific study to when the project clear's.

Chair Selby questioned the contract with Dove Valley and Milliken Housing Authority.

Chair Selby suggested that Housing Board members do some homework.

Commissioner Larson is going to take the study that Milliken Housing Authority paid for in 2012 and also the study that the Town paid for in 2014 and ask Sam Betters with Loveland Housing Authority if either study can save money or be used to implement what Milliken Housing Authority needs to do.

Commissioner Kittilson said that the Town Board needs to understand what the profit and ownership is for Loveland Housing Authority.

Commissioner Kittilson will get the summary of Contract and ownership with Loveland Housing and Milliken Housing Authority.

Commissioner Dunn will contact Weld County Housing Authority to ask if they are interested in helping with future projects for Milliken. Commission Dunn will contact Tom Teixeira, Executive Director with Weld County Housing.

Commissioner Onorato will contact Angie Shafranek of Loveland Housing to inquire if Milliken residents have priority in Milliken Senior Housing. How is this addressed in other communities and can we open this to Milliken residents first.

Town Administrator Brown will ask Walt Elish if we have other options to attract financial investors.

Chair Selby would like everyone's report to be in to him by September 1st, 2015. Chair Selby's goal is to get it to Town Staff by the 9th of September and in the Town Board packets for the September 23rd Town Board meeting.

Chair Selby thanked Commissioner Kittilson and Town Administrator Brown for their support.

Action Agenda

1. Checking Account Signatures

Chair Selby made mention that Janie Lichtfuss was still listed on the signature card at North Star Bank. Secretary Onorato made a motion to remove Janie and to require two signatures on the Milliken Housing Authority Account instead of one. The Housing Board voted on Chair, Bill Selby and Treasurer, Larson to be the signatures on the account and the third person if needed will be Commissioner Kittilson.

Commissioner Kittilson made a motion that two of the three signatures need to sign the check. Seconded by Commissioner Larson

All in Favor, motion passed

Discussion Agenda

None

Report from Dove Valley

Angie Shafranek with Loveland Housing Authority gave a report stating that finances for Dove Valley are in the red. Loveland Housing Authority is working with Weld County to get the rent increased through HAP (Housing Assistance Payment). This is needed to keep Dove Valley out of the red and repairs and services are not being addressed for lack of funds.

Chair Selby asked how often reports are given. Angie Shafranek with Loveland Housing Authority said it is given on a quarterly basis.

New Business

Chair Selby added that all additions that were added to the Agenda will be discussed at next meeting.

Adjournment

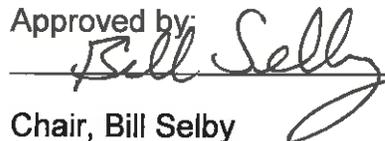
Meeting adjourned at 3:00 p.m.

Prepared by:

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Town Liaison, Gale Amaya

Approved by:

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Chair, Bill Selby