



**KEEP MILLIKEN BEAUTIFUL
3 COFFEE & ROASTERY
MEETING NOTES FOR
Tuesday, April 24, 2012 @ 6:30 P.M.**

1) Call to Order/Introductions

- a) Commission members in attendance – Chair Bob Carnahan, Vice Chair Lois Ann Onorato, Treasurer Donna Carnahan and Town Staff Caree Rinebarger. Absent Janie Lichtfuss and Barb Lundell

2) Commission Members

- a) We had no new members to commission

3) Western International Grain – Landscaping (Metro-District)

- a) Bret Hall or a representative from Hall-Irwin were unable to attend and requested an onsite meeting for Thursday, April 26th at 4:30pm or Tuesday, May 1st at 4:30pm, the commission elected to meet on Thursday the 26th of April. Caree will coordinate the meeting.

4) Litter Index Survey

- a) The Commission will be conducting the Litter Index Survey on Saturday, May 19th at 2:00pm. Commission Members and Volunteers will meet at Town Hall for a brief discussion and overview. Caree will coordinate with the Town to reserve the van and have paperwork ready.
- b) A minimum of four people need to be part of the Litter Index Survey and should have at least one representative from KMB, Town Board, Town Staff and Resident. Chair Carnahan will contact a few residents for volunteers.

5) Great American/Clean- Up Day

- a) The Great American Clean Up runs April thru the end of the year. KMB needs to keep record of any and all projects and volunteers that assist along with before and after pictures for our Keep America Beautiful Semi-Annual and Annual reports. If project is Spring Clean-Up Day Saturday May 12th.

6) Bylaws, Mission Statement & Vision Statement

- a) Chair Carnahan will make changes to the Bylaws and submit them to Caree for approval at the next meeting. If any other Commission Member has changes please send them to Caree by May 16th.

7) Memberships

- a) Chair Carnahan would like to see the following memberships:
 - i) Elected Commission Members
 - ii) Volunteers
 - iii) Corporate Sponsors
- b) Corporate Sponsors would pay a yearly fee and be included in project, advertising, fundraising, etc. The Commission would provide a certificate or plaque to the sponsors to display.

8) Fundraising

- a) Chair Carnahan suggested hosting the Green to Green Keep Milliken Clean Golf Tournament in the month of September. The Commission Members in attendance agreed. Chair Carnahan will contact the Mad Russian Golf Course to see what dates are available and get pricing.

9) New Business

- a) Commission Members made a motion and were all in favor of keep Staff Caree Rinebarger as Secretary and Records Keeper for the Commission
- b) Commissioner Donna Carnahan stated she had been contacted by a resident in the Frank Farms Subdivision inquiring about constructing an entry with signage and possibly flowers or something to enhance the subdivision. She also wanted to know why Frank Farms didn't have one. It was suggested by the Commission to invite the resident to the next meeting to see what KMB can do to assist her with this project.
- c) Chair Carnahan would like to request the staff to deliver mulch to Town Hall on Friday April 28th and he would spread the mulch around the Blue Spruce behind Town Hall. Also, at some time in the near future he would like KMB to assist with spreading the mulch around the parking lot as well. It was also recommended by the Commission to ask Raul if he would place old coffee grounds around the tree as well to assist with the health and growth of the tree.
- d) Chair Carnahan requested an inventory and updated list of where the Ash Trays that were purchased through the Cigarette Prevention Grant be compiled and given to the Commission. Caree will provide this at the next meeting.
- e) The Commission Members discussed implementing the following new programs:

- i) KMBGG (Keep Milliken Beautiful Ghost Gardeners) Program – A good neighbor program where commissioner and or residents and volunteers pick a property and randomly pull weeds, or mow and weed eat vacant lots, or plant flowers in an area and then place a sign in that yard, suggested “You’ve been visited by the KMB Ghost Gardener’s” or something to that effect
- ii) You Make A Difference Award – Awarded to Residents who have “Flipped” properties to enhance or beautiful the Town. The Commission would like to present the first award at a board meeting in May. Vice Chair Onorato will start a list and would like to have the Commissioners send her their recommendations.
- iii) Meeting Locations – The Commission will be hosting their meetings in various locations around town, including local businesses and parks.

10) Next Meeting

- a) Litter Index Survey – May 19th 2:00pm at Town hall
- b) Commission Meeting – May 22nd at 6:00pm at 3 Coffee

11) Adjournment

- a) 7:35pm

Minutes Approval

Date: _____

Chair/Executive Director Bob Carnahan

Secretary Caree Rinebarger