

**TOWN OF MILLIKEN  
BOARD OF TRUSTEES  
MILLIKEN MEETING HOUSE, 1201 BROAD STREET**

**MEETING MINUTES**

**Wednesday, October 22, 2014 – 7:00 P.M.**

**Call to Order**

The Town of Milliken Board of Trustees convened a regular session on Wednesday, October 22, 2014 at 7:00 p.m. Those present: Mayor Milt Tokunaga, Trustees: Mayor Pro Tem Linda Measner, Linda Beck, LeRon Ehrlich, Jordan Jemiola, Ken Kidd and Lois Ann Onorato. Also present: Interim Town Administrator Cheryl Powell, Treasurer & Accounting/Finance Director Patrick Murphy, Community Engagement Specialist/Planner Seth Hyberger, Administrative Assistant Gale Amaya, Public Works Director Jason Fowler and Town Attorney Bruce Fickel.

Absent: Parks and Outdoors Director Josh Roseberry

**Pledge of Allegiance**

Mayor Tokunaga called the meeting to order.

**Roll Call**

Trustee's: Ehrlich, Onorato, Jemiola, Mayor Pro Tem Measner, Mayor Tokunaga, Trustee Beck and Trustee Kidd.

**Agenda Approval**

None

**Citizen Comments**

None

**Minutes of Previous Meeting**

- October 8, 2014 – Approved as distributed.

**Acknowledgement of List of Bills**

List of Bills was acknowledged.

## CONSENT AGENDA

There were not any items.

## ACTION AGENDA

### 1. Public Hearing for Acceptance of the "Town of Milliken Development Agreement for Segrest Site Plan"

Community Engagement Specialist/Planner Seth Hyberger asked the Town Board for consideration of a request from Jake Segrest to approve the Town of Milliken Development Agreement for Segrest Site Plan as well as the form and amount of security.

Public Hearing Opened at: 7:05 P.M.

Community Specialist Hyberger explained the Site Plan Review process and criteria is outlined in Section 16-4-430 of the Milliken Land Use Code. Hyberger also explained that step 6 of the Site Plan process is the formation of the Site Plan Agreement as follows: Staff may require that the applicant execute a site plan agreement to assure the construction of on-site plan and off-site improvements as a condition of approval of the site plan. Guarantees in the site plan agreement may be secured by an irrevocable letter of credit, or by cash deposited in an escrow account in the amount determined appropriate by Staff. The Site Plan Development Agreement format was provided by the Town Attorney, amended in conjunction with the applicant's representatives, and agreed to by Town Counsel, the Town Administrator, Town Engineer and Town Planner.

Mr. Bart Black with Mesa Metal, is the contractor working on the Segrest project introduced Mr. Jake Segrest who owns Segrest, LLC. Mr. Black explained the primary function of the operation and also explained there will be dorms in the building for the drivers to sleep in when they are in need of down time, since it is a twenty-four (24 hour) seven (7) day a week operation. There is not a kitchen area provided in the dorm area. The operation has two (2) shift changes a day. Mr Segrest explained that there will be four (4) trucks per day, four (4) employees and one (1) mechanic.

Public Hearing Closed: 7:12 P.M.

Trustee Beck moved to approve the Applicant's request to accept the Development Agreement and the form and amount of security posted are acceptable. Mayor Pro Tem Measner seconded.

Discussion: None

Vote: All in favor, none opposed. Motion passed.

**2. Reconsideration on the Authorization of a Lease/Purchase Agreement for Skid Steer Loader for Public Works, Parks, and Utilities**

Interim Town Administrator Powell commented to the Town Board her thoughts in regard to the purchase of the Skid Steer Loader.

Trustee Ehrlich asked if staff was planning to purchase the added attachment. Finance Director Murphy explained that the additional attachments are not included in the 2015 budget. Trustee Ehrlich asked if needed could the attachments be rented and he also asked how many hours the Skid Steer has been used. Public Works Director Fowler explained that it has been used approximately one hundred (100) hours in the last two (2) months.

Trustee Beck explained why she requested this item to be brought back to the Town Board for consideration.

Trustee Kidd explained that he did not want additional equipment purchased until proper maintenance and maintenance records are kept on current equipment and doesn't believe this is a very necessary piece of equipment.

Mayor Pro Tem Measner explained the skid steer is a needed piece of equipment and at the Budget Work Session the Town Board gave staff the go ahead with the purchase.

Trustee Onorato explained it is a handy piece of equipment and it will be used for years to come.

Trustee Beck moved to authorize the Interim Town Administrator to execute a Lease/Purchase Agreement with Titan Machinery, Inc. for the acquisition of a Case Skid Steer, Mayor Pro Tem Measner seconded

Discussion: Trustee Kidd commented that he is concerned about the message the Town Board is sending to Town Staff by bringing the request up again after it had been turned down.

Vote: Mayor Tokunaga and Mayor Pro Tem Measner, yes, Trustee's Beck and Onorato yes. Trustee's Ehrlich, Jemiola and Kidd no. Motion passed.

**DISCUSSION AGENDA**

There were not any items.

## INFORMATIONAL AGENDA

Interim Town Administrator Powell expressed the need for all Town Board Members to return the interview questions that are needed by Phillip Robertson with the Mercer Group, pertaining to the Town Administrator interview by October 23<sup>rd</sup>.

### ASSIGNMENT AND PROJECT UPDATE(S)

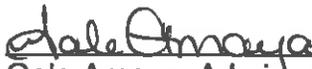
#### Other Business

#### Summary of Meeting (Review of Action Items, Staff Assignments & Schedule)

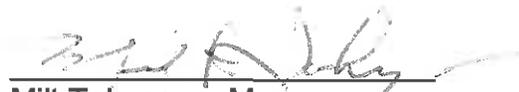
#### Adjournment

Hearing no further business, the Mayor adjourned the meeting at 7:32 P.M.

Prepared by:

  
Gale Amaya, Admin. Assistant

Approved by:

  
Milt Tokunaga, Mayor