

**TOWN OF MILLIKEN
BOARD OF TRUSTEES
MILLIKEN MEETING HOUSE, 1201 BROAD STREET**

MEETING MINUTES

Wednesday, June 11, 2014 – 7:00 P.M.

Call to Order

The Town of Milliken Board of Trustees convened a regular session on Wednesday, June 11, 2014 at 7:00 p.m. Those present: Mayor Milt Tokunaga, Mayor Pro Tem Linda Measner; Trustees: Linda Beck, LeRon Ehrlich, Jordan Jemiola, Ken Kidd and Lois Ann Onorato. Also present: Interim Town Administrator/Town Clerk Cheryl Powell, Treasurer & Accounting/Finance Director Patrick Murphy, Administrative Assistant Gale Amaya, Public Works Director Jason Fowler, Parks and Outdoors Director Josh Roseberry, Town Attorney Bruce Fickel. Absent: Community Development Director Anne Johnson Community Engagement Specialist/Planner Seth Hyberger

Pledge of Allegiance

Mayor Tokunaga called the meeting to order.

Roll Call

Trustee's: Ehrlich, Onorato, Jemiola, Mayor Pro Tem Measner, Mayor Tokunaga, Trustee Beck and Trustee Kidd.

Agenda Approval

Interim/Town Administrator Powell asked to remove Consent items 2 and 3. Mill Iron found water on their own

Grant application for the business association – Seth

Citizen Comments

Kathleen Woodcock 302 South Pauline Ave., Milliken who runs her business Escape Landscape through her home. Ms. Woodcock presented the Town with a check for \$402.05 from cleanup day. Ms Woodcock said it was the Town's portion from the metal recycling. 75 address were picked up on clean up day.

The Board Thanked Escape Landscape for their service on Clean up day.

Minutes of Previous Meeting

- May 28, 2014- Approved as distributed.

CONSENT AGENDA

1. Consideration and Approval of a Water Lease with Binder Family Farms, LLC

To consider for approval a Water Lease Agreement with Binder Family Farms for 2.5 shares of Consolidated Hillsborough Ditch Company Water for the 2014 water season. Trustee Jemiola moved to approve the Consent Agenda. Trustee Lois Ann Onorato seconded.

Discussion:

Vote: All in favor, none opposed.

ACTION AGENDA

1. Public Hearing and Consideration and Approval of Ordinance 695, Considering Additions and Amendments Including Clarification to the Definitions of Factory Built Home, Manufactured Home, Mobile Home; Adding a Provision to the Architectural Standards Prohibiting Structures from Becoming in a Dilapidated State.

Town Attorney Fickel asked the Town Board to consider for approval Ordinance 695, regarding additions and amendments to the Town's Code and clarification to the definitions of Factory Built Home, Manufactured Home, Mobile Home; adding a provision to the architectural standards.

Public Hearing Opened at: 7:07

Attorney Fickel read the corrections that were made statutorily to ordinance 695.

Public Hearing Closed at: 7:12 PM

Trustee Beck found that the recommended changes to the Milliken Land Use Code including Section 16-1-150 regarding the definition of Factory Built Housing, Manufactured Home and Mobile Home; additions and amendments to Section 16-2-610; Addition of Sections 16-2-611 and 16-2-612; and an Amendment to Section 16-12-20 are consistent with the Comprehensive Plan and the Municipal Code. Further, I recommend the Planning Commission develop a Mobile Home Park Zone District inclusive of Mobile Homes in the Town of Milliken. Seconded by Mayor Pro Tem Measner

Discussion:

Vote: All in favor, none opposed.

2. **Public Hearing and Consideration and Approval of Ordinance 696, Amending Section 16-2-485 of the Land Use Code**

Town Attorney Bruce Fickel asked the Town Board to consider for approval Ordinance 696, which amends section 16-2-485 of the Land Use Code to allow painted fences in the downtown Milliken area.

Public Hearing Opened at: 7:14 PM

Attorney Fickel said that this is a request that was given for a variance for the Heritage House

Trustee Jemiola asked who approves the permits. Attorney Fickel said that it is the people who give out the Building Permits and the Fence Permits. Trustee Jemiola wanted to know how do you determine what is compatible in the neighborhood.

Mayor Tokunaga said he had a concern with the fencing around the well heads at the park. His thought was to have art fencing and does this apply to this ordinance since it is in the park.

Attorney Fickel said that the people are to know the law and comply with it. The condition should be maintained.

Trustee Ehrlich said that we expect the residents to maintain their fences, does this mean residents have to come in to get approval on color.

Attorney Fickel said you do not have to come in to get a permit to paint a fence but you do have to comply with the ordinance.

Mayor Pro Tem Measner explained that the reason this request for a variance came up was a request came in to paint the fence at the Heritage House and I didn't feel that the Town should paint the fence white if no one in Town could. There was a meeting with Director Anne Johnson and I and it was decided that if the Town could paint the fence so should everyone in Town.

Trustee Jemiola said that it would be difficult to control the color scheme in Town. Trustee Ehrlich agreed that we are trying to change the look in the Town and painted fences are old style. I don't like this ordinance.

Mayor Pro Tem Measner said that it is just like painting a house, it needs to be maintained.

Trustee Onorato also mentioned that she did not approve of this ordinance.

Trustee Beck said that it can be mentioned to be painted in neutral colors. She approves of the ordinance.

Pattye Fontaine resident at 108 S. Frances wants to know what is considered downtown, and said mentioned that she has a pink house with purple trim.

Interim/Town Administrator Powell said that downtown is from Alice Ave. to Quentine and from Cherry to Broad to Green Street.

Public Hearing Closed at: 7:29 PM

Trustee Jemiola found that the recommended change to Section 16-2-485(d)(2) of the Land Use Code is not consistent with the Comprehensive Plan and the Municipal Code and move to deny the request. Trustee Kidd seconded.

Discussion:

Vote: All in favor of the denial of the proposed Ordinance 696.

Roll Call Vote: Trustee Ehrlich yes, Trustee Onorato yes, Trustee Jemiola yes, Mayor Pro Tem Measner no, Mayor Tokunaga no, Trustee Beck no and Trustee Kidd yes.

3. Consideration and Approval of a Contract with Schlosser Signs for the Milliken Gateway Entrance Sign

Parks and Outdoors Director Josh Roseberry asked the Town Board to authorize the execution of a contract with Schlosser Signs, Inc. to provide a monument sign and installation services for the Town of Milliken's Windmill Gateway.

Parks & Outdoors Director Josh Roseberry gave a Background on Windmill Gateway, and the Budget Implications.

Jim Hanson with Schlosser Signs was present to present the Concept Plan and also for any questions.

Trustee Kidd asked if this will dwarf the park because it is 16 feet wide. The burim is meant for the sign. Josh proposed 20 feet on the Concept Plan and the sign is only 16.

Mayor Tokunaga asked on the solar lighting how long will that run? Mr. Hanson said it would be better to set the timer and control the time on the lighting.

Trustee Ehrlich asked if there was an irrigation timer and Mr. Roseberry said it is battery powered and that there is no electricity. The cost is approximately \$11,000.00 thousand dollars to bring electricity to the site.

Mayor Pro Tem Measner moved to authorize the Interim Town Administrator to sign the contract with Schlosser Signs, Incorporated to provide the Town of Milliken's Windmill Gateway with a monument sign and installation services, not to exceed \$22,754.00. Trustee Onorato seconded.

Discussion: Director Josh Roseberry added that he would like to add, Established in 1910 to the sign.

All in favor – motion carried

4. Consideration and Approval of a Contract with The Mercer Group to Conduct an Executive Search for a Town Administrator

To authorize the execution of a contract with The Mercer Group to conduct an Executive Search for a Town Administrator for the Town of Milliken.

Mayor Tokunaga says that Mercer Group is recommended by CML and DOLA, it is important if for any reason the selected individual leaves within a twenty four month period the Mercer Group will assist with the evaluation.

Town of Milliken and the Mercer Group, Inc. for a Town Administrator Executive Search, with a not to exceed amount of \$21,500 and to direct the Mayor, Mayor Pro Tem and Town Attorney to review the contract prior to submittal and signing. Trustee Onorato made a motion seconded by Trustee Beck.

Discussion: None.

Vote: All in favor, none opposed.

DISCUSSION AGENDA

1. 417 Broad Street

To discuss the potential sale or use of the Town owned land. -

Mayor Pro Tem Measner asked about this property. Is the Board wanting to list this property or is there any other options.

After discussion it was agreed to sell the property using a Realtor from Milliken.

7:55 adjournment

INFORMATIONAL AGENDA

Executive Session

C.R.S. 24-6-402(4)(e), for determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators.

8:05pm start

9:31

ASSIGNMENT AND PROJECT UPDATE(S)

Other Business

Summary of Meeting (Review of Action Items, Staff Assignments & Schedule) Adjournment

Other Business

None

Adjournment

Hearing no further business, the Mayor adjourned the meeting at 9:33 P.M.

Prepared by:

Approved by:


Gale Amaya, Admin. Assistant


Milt Tokunaga, Mayor