



**TOWN OF MILLIKEN  
TOWN BOARD  
AGENDA MEMORANDUM**

<b>To:</b> Mayor Woodcock and Town Trustees  <b>From:</b> Bill Landwehr, Public Works Director  <b>Via:</b> Kent Brown, Town Administrator	<b>Meeting Date:</b>  Wednesday, September 28, 2016
--	--

Agenda Item #	Action: <b>X</b>	Discussion:	Information:
Agenda Title: Authorization of the Town Administrator to Sign the Contract on RFP Street Improvements Project			
Attachments: RFP 5-2016 and Bid Result Spreadsheet			

**PURPOSE**

To Authorize the Town Administrator to sign for the contract on the Street Improvement Project so the Town can proceed.

**BACKGROUND**

On September 8<sup>th</sup>, 2016 the Town of Milliken issued an advertisement for a RFP for Street Improvements/Patching Project. The Project consists of various locations listed on the attached RFP.

The bid due date was September 22, 2016.

The bid was pulled by 42 contractors for the RFP and had four (4) that submitted bids. After discussion, and consideration for the best price, the Town staff recommends the contractor (Simon Contractors Company) that will provide the all the services listed on the RFP.

**BUDGET IMPLICATONS**

The bid from Simon Contractors Company is \$44,813, which is part of the appropriation of the 2016 Budget for \$250,000.

**STAFF RECOMMENDATION**

Staff recommends that the Board Authorize the Contract of the Street Improvements Project to Simon Contractors Company.

**SUGGESTED MOTION**

“I move to approve the contract with Simon Contractors Company for the 2016 Street Improvement Project for \$44,813 and authorize the Town Administrator to sign the contract. “



Town of Milliken RFP/RFQ Report

RFP #: 5-2016  
 RFP Title: Street Improvements  
 Department: Streets  
 Project Manager: Bill Landwehr  
 Project Admin:  
 RFP Post Date: 09/08/16  
 RFP Due Date: 09/22/16  
 RFP Meeting:  
 RFP Website Postings: 09/08/16  
 RFP Media Posting: 09/08/16

	Bid 1	Bid 2	Bid 3	Bid 4
Company	Apex Pavement Solutions	Simon Contractors Company	All Pro Pavement	Atlas Construction Services LLC
Contact	Quinten Larkin	Shawn Smith	Brad Werth	Pierce Robbins
Phone	970-889-3280	307-631-5623	970-213-7932	720-355-0731
Date Submitted	9/21/16	9/22/16	9/22/16	9/22/16
Time Submitted	10:24 AM	1:14 PM	2:01 PM	2:49 PM
Bid Amount	\$79,002	\$44,813	\$75,680	\$118,460
Notes	\$7.98 Sq. Ft.	\$3.80 Sq. Ft.	\$6.85 Sq. Ft.	\$15.00 Sq. Ft., \$760 Day Traffic Control
Bid Award				

## Courtney Diller

---

**From:** SMITH, Shawn (CHEYR) <SCSmith@Simoncontractors.com>  
**Sent:** Thursday, September 22, 2016 1:14 PM  
**To:** Courtney Diller  
**Subject:** RFP 5-2016 Milliken Street Improvement Project  
**Attachments:** 1-2 NOMINAL MAXIMUM GRADING D TYPE 2 64-22 (LUMMIS).pdf; RFP 5-2016 MILIKEN STREET PATCHING.pdf

Attached is our quote and Asphalt specifications.  
I will be hand delivering bid encase email didn't work, thanks

### ***Shawn Smith***

Project Manager  
(307) 631-5623 – mobile  
(307) 632-7900 – office  
(307) 634-2661 – fax





**REQUEST FOR PROPOSALS**

**For Street Improvements/Patching**

ISSUED BY

TOWN OF MILLIKEN  
1101 BROAD STREET  
MILLIKEN, CO 80543  
(970) 587-4331

**Proposals should be received by 3:00 PM MST THURSDAY, SEPTEMBER 22, 2016.**  
Proposals will be accepted via email at [CDiller@millikenco.gov](mailto:CDiller@millikenco.gov)  
or delivered to:

**Milliken Town Hall  
Courtney Diller, Accountant  
1101 Broad Street, PO Box 290  
Milliken, CO 80543**

## I. Background

The Town of Milliken is seeking proposals from qualified contractors for the Milliken Street Improvements and Patching Project.

## II. Purpose

The Town is seeking proposals from qualified contractors for Asphalt Patching Improvements of various residential streets.

## III. Scope of Services

### A. Project Requirements

Milliken Streets Improvement services include, but are not limited to:

Lumpsum \$44,813.47

1. Bid Item 1 - Contractor will be responsible for sawing and removing old asphalt at a minimum of four inches and replace with new asphalt.

#### Locations:

- a. Kathleen and Broad St. 4' x 28' 112 sq. ft.
- b. Dove Valley 3' x 11' 33 sq. ft.
- c. Lilac and Wagontrain at gutter pan (both sides). 2'x 33' times 2 132 sq. ft.
- d. North Cora end of col-da-sac. 50'x 53' 2650 sq. ft.
- e. Green St. and Tamera storm drain. 3' x 21' 63 sq. ft.
- f. Savannah and Hawthorne at gutter pan. 8' x11' 88 sq. ft.
- g. 1001 Village Dr. (water break). 23' x 32' 736 sq. ft.
- h. Norma at alley south of Broad St. 20' x 36' 720 sq. ft.
- i. North Pauline (water break). 74' x 61' 4514 sq. ft.
- j. Rachel and Juneberry south side of gutter pan. 5' x 33' 165 sq. ft.
- k. Village and Prospect at gutter pan. 4'x 10' 40 sq. ft.
- l. Lilac and Wagontrain. 4' x17' 68 sq. ft.
- m. Alice and Trildust east side of gutter pan. 4' x 17' 68 sq. ft.
- n. Inez and Marjorie east of intersection. 5' x 35' 175 sq. ft.
- o. Inez and Olive. 5' x 30' 150 sq. ft.
- p. Green St. and Quentine south side by storm drain. 21' x 53' 1113 sq. ft.
- q. Forest and Harriet on the curve by the school. 16 sq. ft.
- r. Forest between Irene and Josephine on the south side by the curb. 25 sq. ft.
- s. Forest and Irene at the gutter pan. 10 sq. ft.
- t. Cherry St. and Alice at the gutter pan. 18 sq. ft.
- u. Elm and Rachel north of the gutter pan. 5' x 15' 75 sq. ft.
- v. Holly and Rachel southeast by the stop sign. 12 sq. ft.
- w. Holly and Rachel northwest of the gutter pan. 24 sq. ft.

2. Rate per sq.ft. for any extra patching that may be done at this time. \$3.80 Sq. Ft.

3. Contractor will be responsible for verifying ALL measurements.

1. Project must be completed in 2016.

2. Contractor will be responsible for providing material specifications with bid.

**B. Project Schedule (Anticipated)**

- RFP Advertisement Issued----- Thursday September 8, 2016
- Proposals Due ----- Thursday, September 22, 2016 (3:00 PM, MST)

**IV. Instructions to Consultant/Contractor**

1. The Contractor shall be required to indemnify and hold harmless the Town, its officers and its employees, from and against all liability, claims, and demands, on account of any injury, loss, or damage, which arise out of or are connected with the Consultant/Contractor's performance of the contract, if such injury, loss, or damage, or any portion thereof is caused by, or claimed to be caused by, the act, omission, or other fault of the Contractor/Consultant, or any officer, employee, or agent of the Contractor or Subcontractor, or any person for whom the contractor is responsible. The contract shall include provisions for the contractor to defend against such claims.
2. The Contractor shall be required to carry, and have in effect at its own expense, workers' compensation insurance and comprehensive general liability insurance. The workers compensation insurance shall have limits of not less than \$500,000 each occurrence. The vehicle liability insurance shall have limits of not less than \$150,000 each occurrence and \$1,000,000 aggregate. The Town, its officers and employees, shall be named as additional insured.
3. All proposals will be valid for ninety (90) calendar days following bid opening date.
4. The Town of Milliken reserves the right to reject any and/or all proposals, to further negotiate with the successful Consultant/Contractor and to waive informalities and irregularities in proposals received, and to accept any portion of the proposal if deemed to be in the best interest of the Town to do so.