



July ____, 2016

Colorado Greenbelt Inc.
c/o Thomas Sage
P.O. Box 756
Johnstown, CO 80534

SENT VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED

RE: Lease Agreement with Town of Milliken

Dear Mr. Sage:

As you are aware, the Town of Milliken ("Town") and Colorado Greenbelt Management entered into a lease agreement dated September 21, 2015 regarding use of the Town's public works facility ("Property") for yard waste disposal services ("Lease").

Pursuant to Section 7 of the Lease, the Town hereby notifies you of its intent to terminate the Lease, effective on August ____, 2016. Upon the date of termination, please ensure the Property is returned to the Town in substantially similar condition as of the date of commencement of the Lease.

If you have any questions regarding this matter, please don't hesitate to contact me. Thank you for your cooperation.

Sincerely,

Kent Brown
Town Administrator