



TOWN OF MILLIKEN
TOWN BOARD
AGENDA MEMORANDUM

To: Mayor Tokunaga and Town Trustees	Meeting Date:
From: Josh Roseberry, Parks and Outdoors Director	Wednesday, March 9 th 2016
Via: Kent Brown, Town Administrator	

Agenda Item #	Action:	Discussion:	Information:
	x		
Agenda Title: Authorization of the Town Administrator to sign the contract for the Mowing of Open Space and Right of Ways with the selected bidder for 2016 season.			
Attachments: (1) Summary sheet of bids			

PURPOSE

To Authorize the Town Administrator to sign the contract to engage Mowing and Weed Eating services for the Town of Milliken’s Open Space and Right of Way areas with the selected bidder.

BACKGROUND

During the budget session for the 2016 year, we were asked to find ways to better increase our levels of service for the residents of Milliken. An idea was to contract our Open Space and Right of Way Mowing and Weed-eating services to a contractor to free up time for Staff to provide more focus on our turf Parks and tasks. Meanwhile the residents living in and around the Town’s Open Space and Right of Ways areas will see an increased level of service and will meet our set Standards of Maintenance for these areas in the 2016 season. Ehrlich Lake, Centennial Lake, South Park Open Space, Mad Russian ROW, Union Pacific ROW and Quentine Ave ROW will all be on a bi-weekly cut schedule. The Highway 60 Corridor will be on a weekly cut schedule. The Town’s standard mowing season is from April-November. This service will cover a little more than 38 acres of Open Space and ROW. The Town staff will still maintain its own 34 acres of turf. Overall if passed, the level of service will increase in both turf and native areas for the Town of Milliken and its residents.

A request for bids was sent out over the Rocky Mountain Bid Systems on February 4th 2016, inviting bidders to bid on the Town of Milliken’s Open Space and Right of Way Mowing Services. The bid went to 160 companies within Rocky Mountain Bid Systems and was noticed in the Johnstown Breeze. The town held a pre-bid meeting February 12th 2016 in which we had 14 companies attend, afterward we toured each site so the companies can see some of the intricacies of each area. Bids were due by February 26th by 4 PM and the town received 16 bids for this service. All bidders submitted a price per acre and a price per on call acre. All bidders submitted all documents and pricing as requested.

BUDGET IMPLICATONS

For 2016 the town budgeted \$50,000.00 for this service contract. Due to the variables in weather, the need for mowing over the Standard maintenance could increase and in turn if we have dry year, the amount of mowing could decrease. Staff recommends that the total payments for the 2016 season do not exceed the budgeted amount. As a reminder, this service will be paid on a monthly basis from submitted invoices. Staff will keep an eye on the monthly billing to ensure we are staying within our means.

STAFF RECOMMENDATION

Staff recommends that the Board authorizes the Town Administrator to sign for the services contract and select the lowest bidder, Green Man Lawn and Landscape.

SUGGESTED MOTION

“I move to authorize the Town Administrator to sign the service contract for Green Man Lawn and Landscape.”



**ROW and Open Space Mowing
BID Results RFP 02-2016**

February 26, 2016

ITEM DESCRIPTION	Larimer Landworks	A Cut Above Yard Care	Next Generation Const.	Carnation Building Dev.	Green Man Lawn & Lands.	Hired Gun Weed Control	Summit Outdoor Solutions	T-P Enterprises Inc.	H-2 Enterprises	Korby Landscape	L&M Enterprises	CoCal Landscape	Lutey's Landscaping	Elite Industries	Escape Landscape	Grounds Service Comp.
#1 South Park/Per Acre Price	\$70.00	\$85.00	\$94.00	\$573.00	\$47.26	\$83.44	\$94.28	\$195.00	\$430.00	\$90.00	\$78.00	\$111.55	\$75.00	\$181.00	\$65.00	\$135.00
#2 Ehlich Lake/Per Acre Price	\$75.00	\$80.00	\$94.00	\$1,140.00	\$61.71	\$114.29	\$121.10	\$195.00	\$610.00	\$90.00	\$95.00	\$161.00	\$85.00	\$316.00	\$86.50	\$240.00
#3 Centennial Lake/Per Acre Price	\$75.00	\$85.00	\$94.00	\$258.00	\$43.83	\$121.21	\$90.54	\$110.00	\$160.00	\$90.00	\$68.00	\$113.63	\$55.00	\$88.00	\$84.70	\$75.00
#4 Mad Russian ROW/Per Acre Price	\$70.00	\$80.00	\$94.00	\$425.00	\$51.91	\$453.33	\$103.20	\$115.00	\$250.00	\$90.00	\$72.00	\$160.00	\$75.00	\$140.00	\$89.75	\$120.00
#5 Union Pacific ROW/Per Acre Price	\$70.00	\$80.00	\$94.00	\$294.00	\$38.25	\$76.92	\$46.36	\$115.00	\$150.00	\$90.00	\$68.00	\$113.85	\$43.00	\$83.00	\$61.50	\$92.00
#6 Quentine Ave/Per Acre Price	\$70.00	\$80.00	\$94.00	\$354.00	\$43.45	\$124.44	\$60.14	\$110.00	\$185.00	\$90.00	\$71.00	\$120.00	\$50.00	\$100.00	\$77.25	\$95.00
#7 Hwy 60 Corridor/Per Acre Price	\$70.00	\$80.00	\$94.00	\$340.00	\$39.75	\$80.00	\$49.26	\$110.00	\$105.00	\$90.00	\$68.00	\$118.00	\$40.00	\$52.00	\$87.00	\$75.00
#1 South Park/On Call Per Acre Price	\$75.00	\$90.00	\$100.00	\$573.00	\$65.00	\$83.44	\$38.78	\$195.00	\$430.00	\$99.00	\$80.00	\$198.00	\$83.00	\$199.00	\$71.50	\$145.00
#2 Ehlich Lake/On Call Per Acre Price	\$80.00	\$85.00	\$100.00	\$1,140.00	\$65.00	\$114.29	\$120.00	\$195.00	\$610.00	\$99.00	\$98.00	\$198.00	\$94.00	\$347.00	\$95.15	\$255.00
#3 Centennial Lake/On Call Per Acre Price	\$80.00	\$90.00	\$100.00	\$258.00	\$65.00	\$121.21	\$92.65	\$110.00	\$160.00	\$99.00	\$71.00	\$198.00	\$63.00	\$97.00	\$93.17	\$85.00
#4 Mad Russian ROW/On Call Per Acre Price	\$75.00	\$85.00	\$100.00	\$425.00	\$65.00	\$453.33	\$105.00	\$115.00	\$250.00	\$99.00	\$75.00	\$198.00	\$83.00	\$154.00	\$98.73	\$135.00
#5 Union Pacific ROW/On Call Per Acre Price	\$75.00	\$85.00	\$100.00	\$294.00	\$65.00	\$76.92	\$49.30	\$115.00	\$150.00	\$99.00	\$71.00	\$198.00	\$47.00	\$91.00	\$67.65	\$102.00
#6 Quentine Ave/On Call Per Acre Price	\$75.00	\$85.00	\$100.00	\$354.00	\$65.00	\$124.44	\$62.15	\$110.00	\$185.00	\$99.00	\$74.00	\$198.00	\$55.00	\$110.00	\$84.98	\$105.00
#7 Hwy 60 Corridor/On Call Per Acre Price	\$75.00	\$85.00	\$100.00	\$340.00	\$65.00	\$80.00	\$52.11	\$110.00	\$105.00	\$99.00	\$71.00	\$198.00	\$44.00	\$57.00	\$95.70	\$85.00
#1 South Park/7.79 Acres/Per Mow Rate	\$545.30	\$662.15	\$732.26	\$4,463.67	\$368.16	\$650.00	\$734.44	\$1,519.05	\$3,349.70	\$701.10	\$607.62	\$868.97	\$584.25	\$1,409.99	\$506.35	\$1,051.65
#2 Ehlich Lake/5.6 Acres/Per Mow Rate	\$420.00	\$448.00	\$526.40	\$6,384.00	\$345.58	\$640.02	\$678.16	\$1,092.00	\$3,416.00	\$504.00	\$532.00	\$901.60	\$476.00	\$1,769.60	\$484.40	\$1,344.00
#3 Centennial Lake/6.6 Acres/Per Mow Rate	\$495.00	\$561.00	\$620.40	\$1,702.80	\$289.28	\$799.99	\$597.56	\$726.00	\$1,056.00	\$594.00	\$448.80	\$749.96	\$363.00	\$580.80	\$559.02	\$495.00
#4 Mad Russian ROW/1.5 Acres/Per Mow Rate	\$105.00	\$120.00	\$141.00	\$637.50	\$77.87	\$680.00	\$154.80	\$172.50	\$375.00	\$135.00	\$108.00	\$240.00	\$112.50	\$210.00	\$134.63	\$180.00
#5 Union Pacific ROW/6.5 Acres/Per Mow Rate	\$455.00	\$520.00	\$611.00	\$1,911.00	\$248.63	\$499.98	\$301.34	\$747.50	\$975.00	\$585.00	\$442.00	\$740.03	\$279.50	\$539.50	\$399.75	\$598.00
#6 Quentine Ave/4.5 Acres/Per Mow Rate	\$315.00	\$360.00	\$423.00	\$1,593.00	\$195.53	\$559.98	\$270.63	\$495.00	\$832.50	\$405.00	\$319.50	\$540.00	\$225.00	\$450.00	\$347.63	\$427.50
#7 Hwy 60 Corridor/5 Acres/Per Mow Rate	\$350.00	\$400.00	\$470.00	\$1,700.00	\$198.75	\$400.00	\$246.30	\$550.00	\$525.00	\$450.00	\$340.00	\$590.00	\$200.00	\$260.00	\$435.00	\$375.00
Total Per Each Mowing	\$5,020.60	\$5,742.30	\$6,578.12	\$35,083.94	\$3,248.80	\$8,059.93	\$5,720.17	\$10,054.10	\$20,533.40	\$6,298.20	\$5,255.84	\$8,671.12	\$4,280.50	\$10,179.78	\$5,298.54	\$8,567.30
Season Total #1-6 (Bi-weekly, 14 standard cuts)	\$32,694.20	\$37,396.10	\$42,756.84	\$233,687.58	\$21,350.34	\$53,619.48	\$38,317.09	\$66,528.70	\$140,058.80	\$40,937.40	\$34,410.88	\$56,567.81	\$28,563.50	\$69,438.46	\$34,044.78	\$57,346.10
Season Total #7 (Weekly, 28 standard cuts)	\$9,800.00	\$11,200.00	\$13,160.00	\$47,600.00	\$5,565.00	\$11,200.00	\$6,896.40	\$15,400.00	\$14,700.00	\$12,600.00	\$9,520.00	\$16,520.00	\$5,600.00	\$7,280.00	\$12,180.00	\$10,500.00
Cuts can increase or decrease based on growth and weather conditions.																
Season Total for all items	\$42,494.20	\$48,596.10	\$55,916.84	\$281,287.58	\$26,915.34	\$64,819.48	\$45,213.49	\$81,928.70	\$154,758.80	\$53,537.40	\$43,930.88	\$73,087.81	\$34,163.50	\$76,718.46	\$46,224.78	\$67,846.10