



**TOWN OF MILLIKEN  
TOWN BOARD OF TRUSTEES  
AGENDA MEMORANDUM**

<b>To:</b> Mayor Tokunaga and Town Board of Trustees	<b>Meeting Date:</b>
<b>From:</b> Kent Brown, Town Administrator	Wednesday, February 24, 2016

Agenda Item #	Action:	Discussion:	Information:
	<b>X</b>		
<b>Agenda Title:</b> Consideration of Ongoing Legal Services			
<b>Attachments:</b> Letter from Widner, Michow & Cox including request on Town's direction			

**PURPOSE**

To give direction on the transfer of legal representation by Town Attorney Michow from Widner, Michow & Cox, LLP to Michow, Cox, McAskin, LLP.

**BACKGROUND**

As was presented at the February 10, 2016 Board meeting, Town Attorney Michow advised the Board that the firm Widner, Michow & Cox, LLP is realigning into two law firms. Town Attorney Michow will become a part of a firm consisting of Linda Michow, Tim Cox, Marcus McAskin and Kathie Guckenberger to be known as a the firm Michow, Cox & McAskin, LLP. Due to the Colorado Rules of Professional Conduct, the Town of Milliken has a right to choose which firm to represent the Town upon realignment or to choose an entirely new firm. The realignment will take place as of March 1, 2016.

**BUDGET IMPLICATIONS**

n/a.

**RECOMMENDATION**

Staff recommends the Board of Trustees authorize that the Town's files and representation transfer to the firm of Michow, Cox & McAskin, LLP and authorizes the Mayor to sign the appropriate documentation.

**SUGGESTED MOTION**

"I move to approve the transfer of the Town's files and representation to the firm of Michow, Cox & McAskin, LLP and authorize the Mayor to sign the appropriate documentation."



WIDNER MICHOW & COX, LLP  
ATTORNEYS AT LAW

February 10, 2016

Mayor Tokunaga  
Kent Brown, Town Administrator  
1101 Broad Street  
Milliken, CO 80543

HAND DELIVERED

RE: Town of Milliken Ongoing Legal Services

Dear Mayor Tokunaga and Mr. Brown:

Effective March 1, 2016, Widner, Michow & Cox, LLP ("WMC") will be realigning into two law firms. Linda Michow, Tim Cox, Marcus McAskin and Kathie Guckenberger will be practicing at a firm to be known as Michow Cox & McAskin, LLP. Robert Widner, Maureen Juran and Jill Hassman will be practicing at a firm to be known as Widner Juran LLP. All of the attorneys at WMC believe that this realignment will allow us to continue to provide each of our clients with high quality and cost-effective representation.

Because Linda Michow serves as your Town Attorney and is your primary contact with this firm, we are obligated by the Colorado Rules of Professional Conduct to inform you that you have the right to choose to have Linda Michow continue to represent you through Michow Cox & McAskin LLP, or you may have Widner Juran LLP represent you, or you can choose to retain an entirely new firm.

Please note that fees for legal services and charges incurred on the Town's behalf before the transition is effective will be billed in usual course to the Town in March and are payable to Widner Michow & Cox LLP.

The attorneys of Michow Cox & McAskin LLP and Widner Juran LLP are excited about this realignment and are looking forward to continuing to serve our local government clients. In order to ensure continuity in your representation, please advise Linda Michow and us, as soon as possible, of your decision regarding legal services. You may do so by indicating your choice below and returning a signed and dated copy in the enclosed envelope. Please retain the additional copy of this designation letter for your records.

Yours truly,

A handwritten signature in cursive script that reads "Linda Michow".

WIDNER MICHOW & COX



WIDNER MICHOW & COX, LLP  
ATTORNEYS AT LAW

February 10, 2016

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Kent Brown, Town Administrator  
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Yours truly,

A handwritten signature in black ink that reads "Linda Michow". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

WIDNER MICHOW & COX

Instructions. Please choose one by marking with an "X," sign, and return a signed and dated copy in the enclosed postage-paid envelope. Please retain the additional copy of this designation letter for your records.

- The Town authorizes its files and representation to transfer to Michow Cox McAskin, LLP. (Please also complete the file transfer authorization below.)
- The Town authorizes its files and representation to stay with Widner Juran, LLP.
- The Town plans to retain new counsel and have them contact Widner Michow & Cox, LLP to have the files transferred.

By: \_\_\_\_\_  
Printed Name  
and Title: \_\_\_\_\_

**AUTHORIZATION FOR TRANSFER OF CLIENT FILE**

I hereby authorize the law firm of Widner Michow & Cox LLP to transfer my file to the firm of Michow, Cox & McAskin, LLP:

By: \_\_\_\_\_  
Printed Name  
and Title: \_\_\_\_\_