



**TOWN OF MILLIKEN  
TOWN BOARD  
AGENDA MEMORANDUM**

To: Mayor Tokunaga and Town Trustees	Meeting Date:
From: Shar Shadowen, Engineer	Wednesday, October 28, 2015
Via: Kent Brown, Town Administrator	

Agenda Item #	Action:	Discussion:	Information:
	<b>X</b>		
Agenda Title: Authorization of the Town Administrator to Sign the Contract on the Construction of the Milliken-Johnstown Trail			
Attachments: RFP 6-2015 and Bid Result Spreadsheet			

**PURPOSE**

To Authorize the Town Administrator to sign for the contract on the Milliken-Johnstown Trail Project so the Town can proceed.

**BACKGROUND**

On September 24, 2015 the Town of Milliken issued an advertisement for a RFP the Milliken to Johnstown Trail Project. The Project consists of:

- 1) This project consists of the construction of a ten (10) foot wide crusher-fines trail (approx. 3,960 l.f.) along Weld County Road 46 ½ between Weld County Road 19 and West Green Street.
- 2) The project will also include three (3) asphalt driveway entrances, unclassified excavation, concrete sidewalk, wood privacy fence, smooth wire fencing erosion control and other miscellaneous work.

The bid due date was October 20, 2015.

Seven (7) contractors submitted bids to the RFP. The RFP was advertised in the Johnstown Breeze and the Greeley Tribune. This bid was included in the Rocky Mountain bid systems site. Staff will present a summary of submitted bids and a recommendation for approval at the Board meeting.

**BUDGET IMPLICATONS**

The Town received a grant from the MPO in the amount of \$300,000 and a Kaiser Permanente grant of \$55,000 for this project. At this time the Town has contributed matching funds of \$75,000.

## STAFF RECOMMENDATION

Staff will have a recommendation at the Board meeting.

## SUGGESTED MOTION

“I move to approve the contract with \_\_\_\_\_(low bidder) for the Milliken to Johnstown Trail Project for \_\_\_\_\_ and authorize the Town Administrator to sign the contract.”



Town of Milliken  
RFP 06-2015

The Town of Milliken is requesting bids for the Milliken to Johnstown Trail Federal Aid Project. The work consists of construction of a ten foot wide crusher-fines trail (approx. 3,960 l.f.) along Weld County Road 46 ½, between Weld County Road 19 and West Green Street. The project also includes three asphalt driveway entrances, unclassified excavation, concrete sidewalk, wood privacy fence, smooth wire fencing, erosion control and other miscellaneous work. The contract UDBE goal is 3.5% and federal regulations shall apply to this project.

Bid's are Due Tuesday, October 20<sup>th</sup> at 2:00 PM, MST, at 1101 Broad Street, Milliken, CO 80543.

Please Refer to the Town of Milliken Website at:

<http://www.millikenco.gov/bids--rfps.htm>

Or please contact Courtney Diller, Finance Department at 970-660-5048

Published in the Johnstown Breeze and Denver Post, September 24<sup>th</sup>, 2015 and October 1<sup>st</sup>, 2015.

By: Cheryl Powell, Town Clerk