TOWN OF MILLIKEN
BOARD OF TRUSTEES
MILLIKEN MEETING HOUSE, 1201 BROAD STREET

MEETING MINUTES

Wednesday, September 23, 2015 – 7:00 P.M.

Call to Order

The Town of Milliken Board of Trustees convened a regular session on Wednesday, September 23, 2015 at 7:00 p.m. Those present: Mayor Milt Tokunaga, Mayor Pro Tem Linda Measner Trustees: Linda Beck, LeRon Ehrlich, Jordan Jemiola, Ken Kidd and Lois Ann Onorato. Also present: Town Administrator Kent Brown, Town Clerk Cheryl Powell, Finance Director Jennifer Nash, Public Works Director Bill Landwehr, Accounting Technician Courtney Diller and Town Attorney Linda Michow. Absent: Community Engagement Specialist/Planner Seth Hyberger and Community Development Director Martha Perkins.

Pledge of Allegiance

Mayor Tokunaga called the meeting to order.

Roll Call

Trustee's: Ehrlich, Onorato, Jemiola, Mayor Pro Tem Measner, Mayor Tokunaga, Trustee Beck and Trustee Kidd.

Swearing- In Ceremony

Chief Garcia introduced and provided information on the policing experience of James Lunkenheimer.

Town Clerk Cheryl Powell swore in the Town's new police officer James Lunkenheimer.

Announcement

Chief Garcia announced to the Town Board that Silvia Calvillo is the Town's Community Court Case and Resource Manager.

Community Case and Resource Manager Silvia Calvillo announced that the Community Court received a $5,000 grant from Union Pacific Railroad. Calvillo informed the Town Board that the former Case and Resource Manager Kaye

Petsas had applied for this grant prior to her leaving the Town. Calvillo explained that she would like the money to be used for the Milliken Youth Community Leaders (MYCL) and the Community Court to provide resources for those who cannot afford them.

Agenda Approval

Town Administrator Brown indicated that Staff had no changes to the Agenda.

Citizen Comments

Ms. Lori Vandivehr a Milliken resident spoke to Town Board indicating her support in Silvia Calvillos position as the Community Case and Resource Manager and the way Calvillo would utilize the distribution of funds from the Union Pacific Railroad. Trustee Jemiola stated that the Town Board does support the Community Court. Trustee Onorato spoke saying she has been a part of the Community Court Board and urged others to visit the Community Court.

Minutes of Previous Meeting

September 23, 2015

Minutes approved with correction.

Acknowledgement of the Paid List of Bills

September 2015 List of Bills

Accepted as presented.

Mayor Pro Tem Measner asked if the Town was utilizing Sumner Automotive. Staff indicated that Sumner Automotive is being used by the Town. Also a question from the Board in regard to the Legal Fees for the Law Firm of Porzak, Browning and Bushong, LLP Law firm. Staff replied that these fees are for water related issues.

Trustee Jemiola asked about the bill from Dana Kepner and the payment to Lamp Rynearson and if some of the payment would be attributed to the Storm Water Utility. Accounting Technician Courtney Diller responded that Dana Kepner is the company that the Town receives their supplies for water meters. Town Administrator Brown replied that the payment to Lamp Rynearson is distributed among the various areas that the work is being performed.

Trustee Kidd asked about the Johnstown Breeze payment. Accounting Technician Diller explained that this payment includes items such as Notices for

Public Hearings, Employment Ads, Ordinance publishing, etc.

CONSENT AGENDA

1. **Consideration and Approval of a Revised Agreement with Loud & Clear Telecommunications**

   To consider a revised agreement with Loud & Clear Telecommunications for fiber connectivity to the Milliken Town Hall.

   Trustee Ehrlich moved to approve the Consent Agenda. Trustee Onorato. Discussion: None.

   Vote: All in favor, none opposed. Motion passed.

ACTION AGENDA

1. **Consideration and Approval of Ordinance 716, an Ordinance Amending Chapter 13, Article 3, of the Town of Milliken Municipal Code Regarding Cross Connections**

   Town Attorney Michow asked the Town Board to consider and approve an amendment to the Town of Milliken Municipal Code to modify rules and regulations with regard to Cross Connections within the Town of Milliken. Michow explained that there are changes coming into effect on January 1, 2016.

   Michow explained that this ordinance repeals and reenacts Article 3 of Chapter 13 of the Municipal Code that relates to Utilities in regard to backflow prevention devices. New rules have been adopted by the Colorado Department of Public Health and Environment (CDHPE) and will become effective on January 1, 2016. Public Water Utilities to adopt a specific backflow prevention and cross-connection control. The Town currently has this in place, but this ordinance updates it to meet the specific requirements of the new regulation. The regulation is 11.39 under the Water Quality Control Commission Regulations.

   This regulation requires the Town to conduct surveys of any cross-connection to protect the Town's potable water supply from non-potable water sources. The Town has to survey existing connections and they have to include the legal authority for the inspection and to impose the obligation of installing and testing the backflow prevention devices on the consumer/customer.

   Trustee Ehrlich asked if this was something new. Public Works Director Bill Landwehr responded that the Town is currently doing this and explained that the testing has to be documented when they have been inspected.

   Mayor Pro Tem asked if this inspection is going to be required for each residence

in Town. Landwehr responded that all sprinkler systems require a backflow device and they are inspected upon installation. He explained that anything commercial or otherwise that has a cross-connection needs to be inspected. Items that are on non-potable alone do not need to be inspected.

Mayor Tokunaga stated that this ordinance does not change anything that the Town is doing, it is only ensuring that it is documented. Michow responded that he is correct it just addresses that there are certain reporting requirements to the State and this ordinance codifies those requirements.

Mayor Pro Tem Measner moved to adopt Ordinance 716, amending Chapter 13, Article 3, of the Town of Milliken Municipal Code. Trustee Ehrlich seconded.

Vote: All in favor, none opposed. Motion passed.

DISCUSSION AGENDA

1. Bright Futures Program

Weld County Commissioner Julie Cozad spoke to the Town Board and explained to them the Bright Futures grant program. The program was launched at the beginning of September by the Weld County Commissioners. Cozad explained that starting in 2016, this program will provide $3,000 per year for up to four (4) years for a total of $12,000. Cozad explained that Senate Bill 82 authorizes a county to establish a workforce development program to provide financial assistance to Weld County residents who pursue a higher education, such as high school graduates who go on to a 4-year, or 2-year school, trade school, training from an accredited institute or certified training program. She further explained that those Weld County residents receiving a GED and those honorably discharged from the military will also be eligible.

Commissioner Cozad said that funding is 100 percent dependent on donations, mostly from Weld County property owners. If you make a donation you receive 50% back from the County in the form of a property tax rebate. The County is looking to raise $30 million dollars for the program. The program can be long-term because there are large land owners, business owners and oil and gas businesses paying into property taxes.

Companies are looking for a work ready workforce with citizens ready to go to work. The County needs workers at all different levels.

The GED program does not have an age requirement, the funds will be available to them. These funds will be available in the Fall of 2016. The application will be ready in October 2015 and can be found on the grant's website, www.weldcountybrightfutures.com.

Mayor Pro Tem Measner asked if illegal aliens were eligible. Cozad responded that is available to anyone who is a legally residing citizen.

Trustee Jemiola asked if this program is the same as the Tennessee Promise program. Cozad explained the similarities between the two programs.

Mayor Tokunaga said that this program is huge. This program is gearing up for the work force. If the work is available and the businesses are in place you need people available to perform the work.

Trustee Jemiola indicated that a couple other Commissioners had initiated this program, but Commissioner Cozad has been an advocate.

INFORMATIONAL AGENDA

1. **Agreement for Services with International Data Base Corp., dba BidNet**

Town Administrator Brown informed the Town Board of an agreement with BidNet to provide services to the Town by placing Request for Proposals (RFP's) and Request for Qualifications (RFQ's) on their site to reach multiple companies.

Mayor stated that this will expand who receives the requests and gives the Town a better selection.

Trustee Kidd asked if there would be a not to exceed amount. Staff responded that there is only a one time registration fee that the Town pays.

ASSIGNMENT AND PROJECT UPDATE(S)

Other Business

Summary of Meeting (Review of Action Items, Staff Assignments & Schedule)

Adjournment

Hearing no further business, the Mayor adjourned the meeting at 7:54 P.M.

Prepared by: Approved by:

Cheryl L. Powell, Town Clerk Milt Tokunaga, Mayor