Call to Order

The Town of Milliken Board of Trustees convened a regular session on Wednesday April 13, 2016 at 7:00 P.M. Those present: Mayor Milt Tokunaga, Mayor Pro Tem Linda Measner. Trustees: Linda Beck, LeRon Ehrlich, Jordan Jemiola, Ken Kidd and Lois Ann Onorato. Also Present: Town Administrator Kent Brown, Town Clerk Cheryl Powell, Community Development Director Martha Perkins, Community Engagement Specialist/Planner Seth Hyberger, Accounting Technician Courtney Diller and Town Attorney Linda Michow. Absent: Parks Director Josh Roseberry, Finance Director Jennifer Nash and Public Works Director Bill Landwehr.

Pledge of Allegiance

Mayor Tokunaga called the meeting to order.

Roll Call

Trustee's: Ehrlich, Onorato, Jemiola, Beck and Kidd, Mayor Pro Tem Measner and Mayor Tokunaga.

Agenda Approval

Staff had no changes to the Agenda. Trustee Jemiola would like to move Action Item #4 to the Consent Agenda.

Citizen Comments

Mr. Reid Hobler, 800 Mill Iron Rd, Milliken addressed the Town Board asking what their opinion is of the election item, that will create a tax increase, that Thompson Rivers Parks and Recreation (TRPR) is bringing to the Recreation District voters. Will this tax increase alleviate any of the $200,000 financial burden that the Town of Milliken is currently paying? Mayor Tokunaga responded that the Board has not had any discussion regarding this item.

A presentation was given by the Weld County Commissioners.

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Commissioner Mike Freeman spoke to the Town Board and indicated that the Commissioners were in attendance to recognize Mayor Tokunaga.

Weld County Commissioner Julie Cozad, who had formerly been a Milliken Trustee, read a proclamation from the Weld County Commissioners in regard to Mayor Milt Tokunaga and the tremendous amount of service and dedication he provided to the Town of Milliken, to Weld County and the various committees he was associated with during his term as Mayor.

Commissioner Barb Kirmeyer added that there are a very few Mayors that step up and get involved with different meetings within Weld County. Mayor Tokunaga was involved with Upstate Colorado, the Highway 85 Coalition and others.

Commissioner Steve Moreno echoed what the other Commissioners had indicated and reiterated Mayor Tokunaga’s commitment to the Town and with the other committees within the County. He congratulated him for outstanding service.

Commissioner Mike Freeman said it has been an honor to work with Mayor Tokunaga. He said that when you leave a place where you served better than when you got there it is a true indication of the success that you’ve had. He said that Mayor Tokunaga has accomplished this.

Trustee Onorato presented to the Board that she received a Life Time Achievement Award that was signed by the President of the United States. She encouraged people to get out and volunteer.

Commissioner Sean Conway had been delayed and arrived at 7:35 P.M.

Commissioner Sean Conway apologized for his tardiness and thanked Mayor Tokunaga for all the work he has done and how valuable he has been to Weld County.

**Minutes of Previous Meeting**

- March 30, 2016

Minutes approved with correction.
CONSENT AGENDA

1. **Consideration and Approval of an Intergovernmental Agreement (IGA) with Little Thompson Water District and the Town of Milliken**

   Consideration and approval of an IGA with Little Thompson Water District. Through research it has been determined that an IGA between Little Thompson Water District and the Town of Milliken does not exist.

   Trustee Jemiola moved to approve the Consent Agenda. Trustee Kidd seconded.

   Discussion: None.

   Vote: All in favor, none opposed.

ACTION AGENDA

1. **Public Hearing and Consideration and Approval of a Tavern License for the Alibi, LLC**

   Town Clerk Powell asked the Town Board for their consideration and approval of a Tavern License for The Alibi. The owner is Jeff Gregory who is a Milliken resident. The location of the establishment is 1007 Broad Street, Milliken.

   Public Hearing opened at: 7:18 P.M.

   Mr. Gregory, who resides at 430 Megan Lane, Milliken, has completed the liquor license application, the Liquor Enforcement Division has been to the establishment and had recommended a slight change to the premise map of the establishment. Mr. Gregory has complied and staff suggests approval of this new establishment pending the results of Mr. Gregory’s fingerprint reports. A Colorado Bureau of Investigation report has been received and there were not any issues. Mr. Gregory is present to answer any questions.

   Molly Raymer, who is Jeff Gregory’s wife, spoke to the Town Board about the changes they will be making to the business they are opening. Mayor Pro Tem Measner asked if food would be served and Ms. Raymer responded that microwaveable burrito’s, etc. would be served.

   Public Hearing Closed at: 7:22 P.M.

   Mayor Pro Tem Measner moved to approve the Tavern Liquor License for The Alibi, LLC located at 1007 Broad Street, Milliken, CO 80543. Trustee Onorato seconded.

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Discussion: None.

Vote: All in favor, none opposed. Motion carried.

2. Consideration and Approval of Resolution 16-08, Updating Revenues Related to Storm Water Utility Fee

Community Engagement Specialist Seth Hyberger asked the Town Board for their consideration and approval of Resolution 16-08, adjusting the Town Fee Schedule to reflect the addition of a Storm Water Utility Fee. Mr. Hyberger explained that the Enterprise Fund for Storm Water was created in December 2014. The creation of this account was due to a special condition of accepting an Energy and Mineral Impact Assistance Grant with the Department of Local Affairs (DOLA). Hyberger explained that surrounding Municipalities have imposed this type of fee in their Town.

Mr. Hyberger explained that the Town Board reviewed this fee and various rate options during the course of 2015 and at a Work Session on March 30, 2016 decided to charge single family-residential a flat monthly fee of $5.00. Commercial, industrial, and non-single family land parcels shall be charged a rate of $5.00 per impervious acre area per month with a $60.00 per year minimum. Hyberger explained the importance for this fee.

Trustee Jemiola appreciated the work staff has done on this project. He asked if it was possible to lower the residential rate due to the Town increasing water rates. He is worried about the impact that this fee would have on residents on fixed incomes.

Trustee Kidd asked if staff was going to include this in the Utility billing. Town Administrator Brown explained that Slate Communications will also be creating a flyer. He also explained that there are areas in Town that are impacted currently by rains that typically occur. These are the types of projects that this funding will allow the Town to commence work on these areas sooner. There are many more projects that need to be done according to the study that was conducted by ICON Engineering.

Mayor Pro Tem Measner moved to adopt Resolution 16-08, updating revenues related to Storm Water Utility Fee and to adjust the Town Fee Schedule accordingly. Trustee Kidd seconded.

Discussion: None.

Vote: Mayor Tokunaga, Mayor Pro Tem Measner, Trustees: Ehrlich, Onorato, Beck and Kidd in favor. Trustee Jemiola opposed.

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3. **Consideration and Approval of Resolution 16-07, Authorizing the Recordation of the Milliken Town Center Subdivision Plat**

Community Development Director Martha Perkins asked the Town Board for their consideration and approval of Resolution 16-07, the Recordation of the Milliken Town Center Subdivision Plat. Perkins explained that it came to staff's attention during the Town Hall Parking Lot site plan and its approval. Staff investigated and found a surveyor stamped plat and Ordinances 582, 583, and 584, along with the minutes documenting the passage of these ordinances. During this research it had become apparent that the plat had not been recorded with Weld County.

Town Attorney Michow explained to the Town Board that this Resolution is more of a formality.

Trustee Beck moved to approve Resolution 16-07 authorizing the recordation of the Milliken Town Center Subdivision Plat. Trustee Onorato seconded.

Discussion: None

Vote: All in favor, none opposed.

4. **Potential Stewart Environmental Agreement**

Town Administrator Brown explained that this Agreement has not yet been concluded and further information is being solicited.

Trustee Jemiola tabled this motion until a later time. Mayor Pro Tem Measner seconded.

Discussion: None.

Vote: All in favor, none opposed.

**DISCUSSION AGENDA**

There were not any items.

**INFORMATION AGENDA**

1. **Suggested Watering Restrictions for 2016**

Town Administrator Brown indicated to the Town Board that staff is recommending that the Town Board set the same restrictions that were in place for 2015. The restriction would be set at Level 2, which is designated as "Mild drought." The general description for this level is as follows: Water is available,
but at a reduced allotment. The Board of Trustees finds that the water supply may not be available to complete the calendar year. Possible criteria in making this determination could include, without limitation, the following factors: The Northern Colorado Water Conservancy District has established an allotment in the range of five-tenths (0.5) acre-foot per share to seven-tenths (0.7) acre-foot per share, or other Town-controlled water sources such as wells, available irrigation water, stored water reserves, reverse osmosis treatment facility, etc., are capable of providing a stable and adequate water supply. The intent of this level is to permit water sprinkling up to three (3) times per week and one (1) cycle per day, either in the morning hours or the evening hours allotted.

**Executive Session**

Mayor Pro Tem Measner moved to go into executive session per C.R.S. 24-6-402(4)(f). To discuss personnel matters. This does not include discussion of other council members or appointment of elected or appointed officials or the Town's personnel policies. Trustee Kidd seconded.

Vote: All in favor, none opposed.

Executive Session commenced at 7:45 P.M.

Executive Session ended at: 7:57 P.M.

**Regular Session Commenced**

Commenced at 7:58 P.M.

Discussion from the Town Board was in regard to the appointments.

**INFORMATIONAL AGENDA**

**Summary of Meeting (Review of Action Items, Staff Assignments & Schedule)**

**Adjournment**

Hearing no further business, the Mayor adjourned the meeting at 8:02 P.M.

Prepared by:                        Approved by:

Cheryl L. Powell, Town Clerk       Milt Tokunaga, Mayor

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